




**Borough of Fair Lawn**  
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Jim Van Kruiningen  
BOROUGH MANAGER

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TO: Nick Magarelli, Borough Clerk  
FROM: Jim Van Kruiningen, Borough Manager   
DATE: April 13, 2023  
RE: Bids received- HVAC Maintenance and Repairs  
Award April 25, 2023

I hereby certify that the attached is a true copy of bids received on April 12, 2023.

Recommendation to award to:

Air Systems Maintenance, Inc.  
718 Jefferson Avenue  
Kenilworth, NJ 07033

Term of Contract: May 1, 2023 through April 30, 2024

Borough retains the sole option to extend the term for two (2) one (1) year periods or one (1) two (2) year period.

<b>BID SUMMARY: HVAC Maintenance and Repair</b> Bid Date: April 12, 2023 Term of Contract: May 1, 2023 to April 30, 2024 with the Borough's sole option to extend the term for two (2) one (1) year periods or one (1) two (2) year period				Air Systems Maintenance, Inc 718 Jefferson Avenue Kenilworth, NJ 07033		Reiner Group, Inc. 11-07 River Road Fair Lawn, NJ 07410	
ITEM NO.	DESCRIPTION	TOTAL BID PRICE		TOTAL BID PRICE			
1	(1) One Seasonal Startup (Spring), (1) One Seasonal Startup (Fall), (2) Two Inspections (2) Two Preventive Maintenance Services, (4) Four Filter Changes and (1) One Condenser Coil Cleaning at the <b>Municipal Building 8-01 Fair Lawn Avenue</b>	6,480.00		7,360.00			
2	(1) One Seasonal Startup (Spring), (1) One Seasonal Startup (Fall), (2) Two Inspections, (2) Two Preventive Maintenance Services, (4) Four Filter Changes and (1) One Condenser Coil Cleaning at the <b>Community Center 10-10 20th Street</b>	5,400.00		17,556.00			
3	(1) One Seasonal Startup (Spring), (1) One Seasonal Startup (Fall), (2) Two Inspections, (2) Two Preventive Maintenance Services, and (4) Four Filter Changes at the <b>Maurice M. Pine Library 10-01 Fair Lawn Avenue</b>	3,240.00		8,168.00			
4	(1) One Seasonal Startup (Spring), (1) One Seasonal Startup (Fall), (2) Two Inspections, (2) Two Preventive Maintenance Services, and (4) Four Filter Changes at the <b>Senior Citizen Center 11-05 Gardiner Road</b>	2,740.00		7,016.00			
5	(1) One Seasonal Startup (Spring), (1) One Seasonal Startup (Fall), (2) Two Inspections, (2) Two Preventive Maintenance Services, and (4) Four Filter Changes at <b>Fire Company No. 2 24-00 Route 208</b>	2,160.00		3,416.00			
6	(1) One Seasonal Startup, (1) One Seasonal Shutdown, (2) Two Inspections, (2) Two Preventive Maintenance Services, and (2) Two Filter Changes at the <b>Maintenance Garage &amp; Offices 20-05 Saddle River Road – DPW Complex</b>	1,080.00		3,688.00			
7	(1) One Seasonal Startup, (1) One Seasonal Shutdown, (2) Two Inspections, (2) Two Preventive Maintenance Services, and (2) Two Filter Changes at the <b>Roads Division Garage &amp; Offices 20-05 Saddle River Road – DPW Complex</b>	1,080.00		2,248.00			
8	(1) One Seasonal Startup, (1) One Seasonal Shutdown, (2) Two Inspections, (2) Two Preventive Maintenance Services, and (2) Two Filter Changes at the <b>Sewer Division Garage &amp; Offices 20-05 Saddle River Road – DPW Complex</b>	540.00		360.00			
9	(1) One Seasonal Startup, (1) One Seasonal Shutdown, (2) Two Inspections, (2) Two Preventive Maintenance Services, and (4) Four Filter Changes at the <b>Pistol Range and Offices 20-05 Saddle River Road – DPW Complex</b>	540.00		360.00			
10	(1) One Seasonal Startup, (1) One Seasonal Shutdown, (2) Two Inspections, (2) Two Preventive Maintenance Services, and (2) Two Filter Changes at the <b>Recycling Offices 20-05 Saddle River Road – DPW Complex</b>	540.00		922.00			
11	(1) One Seasonal Startup, (1) One Seasonal Shutdown, (2) Two Inspections, (2) Two Preventive Maintenance Services, and (2) Two Filter Changes at the <b>Parks Department Garage &amp; Offices 1 Avenue of Heroes – Memorial Park</b>	540.00		2,352.00			
12	(1) One Seasonal Startup, (1) One Seasonal Shutdown, (2) Two Inspections, (2) Two Preventive Maintenance Services, and (2) Two Filter Changes at the <b>Water Distribution Garage &amp; Offices 9-14 Cadmus Place</b>	1,080.00		1,102.00			
13	(1) One Seasonal Startup, (1) One Seasonal Shutdown, (2) Two Inspections, (2) Two Preventive Maintenance Services, and (2) Two Filter Changes at the <b>Water Generation Building &amp; Offices 9-14 Cadmus Place</b>	1,080.00		720.00			
14	(1) One Seasonal Startup, (1) One Seasonal Shutdown, (2) Two Inspections, (2) Two Preventive Maintenance Services, and (2) Two Filter Changes at the <b>All Sports Building Harristown Road – Dobrow Sports Complex</b>	540.00		1,124.00			
<b>SUB-TOTAL: ITEMS 1-14 PREVENTATIVE MAINTENANCE</b>		<b>UNIT</b>	<b>QUANTITY for comparison of bids only</b>	<b>27,040.00</b>		<b>56,392.00</b>	
15	Hourly Labor Rate for <b>Normal Business Hours</b> Monday to Friday 7:00 a.m. to 4:30 p.m.	Per Hour	300	125.00	37,500.00	180.00	<b>54,000.00</b>
16	Hourly Labor Rate for <b>Emergency &amp; Weekends</b> Monday to Friday 4:30 p.m. to 7:00 a.m. Saturdays & Sundays	Per Hour	100	187.50	18,750.00	180.00	<b>18,000.00</b>
17	Hourly Labor Rate for <b>Holidays</b>	Per Hour	20	250.00	5,000.00	180.00	<b>3,600.00</b>
<b>SUB-TOTAL: ITEMS 15-17 REPAIR SERVICES</b>				<b>61,250.00</b>		<b>75,600.00</b>	
<b>OVERALL TOTAL: ITEMS 1-17</b>				<b>88,290.00</b>		<b>131,992.00</b>	
Distance in road miles from bidder's facility to Municipal Building 8-01 Fair Lawn Avenue, Fair Lawn, New Jersey				23 miles		.5 miles	
<b>Parts and materials itemized plus a ten (10) percent mark-up</b>							