

## **REGULAR MEETING OF JANUARY 9, 2012**

The reorganization meeting of the Fair Lawn Planning Board on Monday, January 9, 2012, was called to order at 8:00 p.m. by Chairman Peter Kortright in Room 201 of the Fair Lawn Municipal Building.

The notice of the Open Public Meetings Law was read stating that the newspapers were notified and a notice posted on the first floor bulletin board of the Fair Lawn Municipal Building.

### **Roll Call**

Present: Chairman Peter Kortright, III, Deputy Mayor Edward Trawinski, Todd Malkin, Larry Metzger, Jim VanKruiningen, Kenesha Brathwaite, Cristina Cutrone, Tom Carney, Vice-Chairman Brent Pohlman, Joan Fragala, Cristina Cutrone, Joseph Mele

Also present: Board Attorney Thomas Randall, Engineer Jeffrey Morris, Board Secretary Cathy Hochkeppel

### **Approval of minutes**

Upon motion by Todd Malkin and a second by Kenesha Brathwaite, the regular meeting minutes of December 11, 2011, were unanimously approved. AYES: Chairman Kortright, Todd Malkin, Kenesha Brathwaite, Larry Metzger Abstain: Vice Chairman Pohlman, Deputy Mayor Trawinski, Jim VanKruiningen, Tom Carney

### **General Public Comment**

Chairman Kortright opened the time for public comments and no public wished to be heard.

### **Statutory review of Ordinance**

Ms. Hochkeppel explained that this ordinance was drafted to distinguish parking requirements between a dance studio catering to many students and ballroom dancing which services a smaller clientele. Joseph Mele questioned the wording and it was explained that it was reviewed by several attorneys and accomplishes the purpose intended. Deputy Mayor Trawinski added that the statutory review requires that the Board determine whether the proposed ordinance is consistent or inconsistent with the master plan. Deputy Mayor Trawinski added that he would support the ordinance in that he believed the proposed ordinance was consistent with the master plan. Todd Malkin added that this type of business also is mainly after business hours and there is less conflict with existing businesses. Upon motion by Deputy Mayor Trawinski and a second

by Todd Malkin, it was the unanimous consensus of the Board to recommend that Council adopt the ordinance.

### **Request for Qualifications – Board Planner**

Upon motion by Deputy Mayor Trawinski and a second by Todd Malkin, the following resolution was unanimously adopted.

**WHEREAS**, it has become necessary for the Planning Board of Borough of Fair Lawn (hereinafter the “Board”) to engage a professional for planning services and the Board desires to appoint such professional by a “fair and open process” pursuant to N.J.S.A. 19:44A-20.1 et seq.

**WHEREAS**, a “fair and open process” constitutes the following: (1) public advertisement of a Request for Qualifications (hereinafter the “RFQ”) (2) award of contract under a process that provides for public solicitation of qualifications; (3) award of contract under publicly disclosed criteria established, in writing, by the municipality prior to the solicitation of qualifications; and (4) the municipality shall publicly open and announce the qualifications when awarded; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Planning Board of the Borough of Fair Lawn, County of Bergen and State of New Jersey that requests RFQs for Planning Services are hereby authorized.

**BE IT FURTHER RESOLVED**, that the RFQs for the professional services as set forth herein above shall be prepared and published in accordance with N.J.S.A. 40A-20.7 et seq. and all such RFQs shall be evaluated on the basis of the most advantageous RFQ, all factors considered, including, but not limited to: (1) experience and reputation in the profession; (2) knowledge of the subject matter to be addressed under contract; (3) availability to accommodate any required meetings of the Borough; (4) price proposal; (5) and any other factors if demonstrated to be in the best interest of the Borough.

**AYES:** Chairman Peter Kortright, III, Deputy Mayor Edward Trawinski, Todd Malkin, Larry Metzger, Jim VanKruiningen, Kenesha Brathwaite, Cristina Cutrone, Tom Carney, Vice-Chairman Brent Pohlman, Joan Fragala

### **Comments from Deputy Mayor Trawinski and members**

Deputy Mayor Trawinski paid tribute to Bill Cox who recently passed away and was renowned as an expert in the land use field publishing the New Jersey Zoning and Land Use Administration book widely used by all those engaged in land use practice. Deputy Mayor Trawinski had the privilege to serve with Professor Cox and stated he will surely be missed. He also noted that Fair Lawn lost a very dear friend, Violet Etler, who served Fair Lawn well and for many years. Chairman Kortright added that Violet Etler was a friend to

him and a served as a volunteer in many capacities to the community. Larry Metzger echoed those statements and added that Violet Etlar exemplified what a woman can accomplish in this country. She was a telephone operator for Bell telephones and exemplified how women can succeed in this country. He also noted that Violet was a pioneer for women's rights.

### **Adjournment**

Upon motion by Todd Malkin and a second by Deputy Mayor Trawinski, the meeting was unanimously adjourned at 8:00 p.m.

Respectfully submitted,

Cathryn Hochkeppel  
Municipal Housing Liaison/  
Land Use Administrator/  
Secretary of the Planning Board

CH