

Fair Lawn Alliance for Substance Abuse Prevention Meeting Minutes July 16, 2008

The regular meeting of the Fair Lawn Alliance for Substance Abuse Prevention (FLASAP) was called to order by President Derek Bastinck at 7:40 pm due to the late arrival of sufficient FLASAP members. The meeting was held in room 201 of the Fair Lawn Municipal Bldg., 8-01 Fair Lawn Ave, Fair Lawn, NJ.

Attendance: A sign in sheet was circulated. Present were: President Derek Bastinck, Jeanne Baratta, Dennis Carney, Lorraine Fleming, Lisa Yourman and Carol Wagner.

Approval of Minutes: Minutes of the June 18, 2008 meeting was distributed. A motion for approval of the meeting minutes with changes was made by D. Carney and seconded by J. Barretta. Changes are corrections of typos and additions as noted in italicized print. All present were in favor.

Treasurers Report: In absence of Treasurer Chuck Logan no report was given. See Grant Coordinator's Report below for budget expenses during the previous month.

Correspondence, Meeting and Conference Announcements:

- Golf Tournament Flyer
- Program Offerings 2008 from the Center for Alcohol & Drug Resources

Activity Reports:

Grant Coordinators Report: C. Wagner reported the grant budgetary expenses for the FLASAP activities during the previous month included \$330.00 for Project Graduation bracelets with a substance free message. Also, River Regatta expenses totaled \$653.49 plus the cost of the bagels from River Rd. Bagels. C. Wagner stated that the Alternative Family Activity grant funds and Saturday Seniors Activity are fully expended.

Fundraising:

Bike Helmets: C. Wagner reported that 6 helmets were sold during June and 16 helmets are left for sale at the Health Dept., Mon. through Fri., 8:30 AM to 4:00 PM.

Golf Tournament Fundraiser: C. Wagner passed out the flyer for the Golf Tournament Fundraiser on August 21, 2008. FLASAP members were asked to promote the event. Any and all donations collected by the FLASAP members will come back to FLASAP. One third of all donations collected by the Chamber will be passed onto FLASAP.

Entertainment Books (Planning Ahead): L. Fleming reported that the Entertainment Books are anticipated to be delivered to FLASAP within the next week or two. FLASAP members are asked to promote the sale of the books. There was a consensus by FLASAP members present that the books will be \$25.00 per book and every individual who sells 7 books will receive one free. L. Fleming mentioned that if FLASAP sells 56 books,

FLASAP will be able to keep half the proceeds. If less is sold, only \$5.00 per book is kept by FLASAP.

Old Business:

Explorers: D. Bastinck reported that 5 teens will be attending the Explorers Academy in Monmouth County this summer. D. Bastinck will work on the Activity Plan and other required report forms with C. Wagner. The plan will then be submitted to the County Alliance and GCADA (Governor's Council on Alcohol & Drug Abuse) for approval to implement in place of the Peer Leadership Conference.

Teen Night at the Community Center- No tickets were purchased yet for tomorrow night's concerts at the Fair Lawn Community Center on July 17, 2008. J. Baratta believes that teens will just show up tomorrow night. J. Baratta asked FLASAP to pay for food for the band, which is providing free service at the event. The PSA substance abuse prevention messages for the video screen during the event were obtained on VHS and DVD from the Center for Alcohol & Drug Resources. Help from FLASAP members at the event is welcomed.

National Night Out, August 5: C. Wagner reminded FLASAP members of the National Night Out Event on August 5 at Memorial and asked all to participate. The County Alliance coordinator plans to attend.

New Business:

Nominations & Elections of Officers & Trustees:

All FLASAP members were asked by an email sent out on 7/25/08, to submit a closed written ballot to elect officers and Trustees as decided at the June 16, 2008 meeting and to submit them before or at the 7/16/08 meeting. This gives the opportunity to all FLASAP members to vote if they did not attend the June meeting. A Sample ballot is attached herein.

Next 3 Year Grant Application (Year 2009-2011)/Changes on program

proposals: C. Wagner reported that she had a work session meeting with the County Alliance Coordinator Staff on the required grant changes and how to revise our existing activities to comply with the required changes.

Specific required changes with follow up action include:

- 1) Total amount of the Grant Funds will be \$ 16,765. For program activities combined. There are maximum limits for different types of activities. C. Wagner will adjust program amounts based on program costs and allowable limits.
- 2) One time events will no longer be allowed to be funded by the grant funding. Therefore grant funds will no longer be approved for former FLASAP Activities if Project Graduation, Parents Who Host or Peer Mediation unless these activities are the culmination activity for a series of programs. C. Wagner will be reorganizing and choosing pre-approved "Model Evidence –Based and Evaluated Programs".

- 3) Each activity that is funded by the grant must have an evaluation piece, namely a pre-test and a post-test. This is to determine whether the activities are effective in minimizing identified risk factors. C. Wagner will be asking each member in charge of a specific activity to draft 5 questions for those specific existing activities that FLASAP members want to continue. C. Wagner promoted choosing pre-approved “Model Evidence-Based and Evaluated Programs”.
- 4) Program materials such as T-Shirts and brochures are funded by the grant funding must have the GCADA name and logo. Hence, programs affected included: DARE, Junior Police Academy & Basketball activities.

C. Wagner handed out a sheet from the Center for Alcohol and Drug Resources titled “Program Offerings 2008” and accepted suggestions from the FLASAP members present and will take the suggestions into consideration when writing up the grant. The Programs listed are “Model Evidence –Based and Evaluated Programs” and acceptable to GCADA. These programs already have an evaluation piece. Therefore, C. Wagner promoted using some of the programs from CADR. D Carney had concerns that a outside vendor rather than the Center for Alcohol and Drug Resources would present a program that is divergent from the Alliance’s mission goals. D. Bastinck asked if FLASAP members can attend these programs offered elsewhere around the County to preview the programs.

C. Wagner will find out. Specific CADR programs that were suggested and discussed include: Keys to Inner vision, (for Project Graduation), Positive Parenting (for Parents Who Host Lose the Most Activity) and Wellness Initiative for Senior Education (for Saturday Seniors Activity). There was a discussion for providing a FLASAP sponsored program to the younger elementary age children and use the CADR program titled: “Too Smart to Start”. The “Youth Empowerment Network “was considered to replace the existing Peer Mediation Activity but may be cost prohibitive if we fund other former FLASAP activities and the number of 12 sessions may also cause scheduling difficulty with the schools.

Outreach for Promoting Program Planning: C. Wagner plans to reach out to the Senior Center regarding coordination of additional GCADA acceptable programs at the Senior Center on Saturdays to enhance The Saturday Seniors Program. C. Wagner also suggested that she and President D. Bastinck meet with the Superintendent of Schools during the summer to promote planning of several GCADA acceptable programs in the schools to enhance the Project Graduation Activity and an alternative program to replace Peer Mediation. The problem with the existing Peer Mediation Program is the lack of input on a comprehensive program from the Student Assistance Counselors in the public schools. The Peer Leadership Program is already being replaced for the same reason.

Meeting Adjournment:

As there was no further business, a motion was made by J. Baratta and seconded by D. Carney to adjourn the meeting. The meeting was adjourned at 9:22 PM. All were in favor.

Next meeting: September 17, 2008 at Fair Lawn Borough Hall at 7:30 PM.