

Fair Lawn Alliance for Substance Abuse Prevention Meeting Minutes July 16, 2008

The regular meeting of the Fair Lawn Alliance for Substance Abuse Prevention (FLASAP) was called to order by Vice President Cindy Martinez at 8:15pm due to the late arrival of sufficient FLASAP members. The meeting was held in room 201 of the Fair Lawn Municipal Bldg., 8-01 Fair Lawn Ave, Fair Lawn, NJ.

Attendance: A sign in sheet was circulated. Present were: Vice President Cindy Martinez, Chuck Logan, Jeanne Baratta, Dennis Carney, Lorraine Fleming, Dave Reiter, and Carol Wagner. Interested citizens present were: Claude Bienstock and Eric Lorenz.

Approval of Minutes: Minutes of the May 21, 2008 meeting was distributed. A motion for approval of the meeting minutes was made by C. Logan and seconded by L. Fleming. All present were in favor.

Treasurers Report: Treasurer Chuck Logan reported that the CD has \$25,000.00. The CD is being renewed with excess over \$25,000.00 being put into the checking account which presently has \$ 10,575.54. Checks written in the past month include: \$59.00 reimbursement to C. Martinez for purchasing a canopy for outdoor events, \$69.49 for miscellaneous expenses for the River Regatta certificates and holders. A Motion was made by C. Wagner and seconded by L. Fleming, to reimburse C. Martinez. Authorization to purchase a canopy was approved at a previous meeting in 2007. All present were in favor.

Correspondence, Meeting and Conference Announcements:

- Golf Tournament Flyer
- June 9, 2008 Flyer on "Reflections" Performance at Bergen Community College distributed via email during the previous month.

Activity Reports:

Grant Coordinators Report: C. Wagner provided and explained the grant YTD budgetary report for the FLASAP activities.

Fundraising:

Bike Helmets: *C. Wagner reported that 46 helmets were sold and 22 helmets are left for sale at the Health Dept., Mon. through Fri., 8:30 AM to 4:00 PM.*

Golf Tournament Fundraiser: C. Wagner passed out the flyer for the Golf Tournament Fundraiser on August 21, 2008. FLASAP members were asked to promote the event. C. Wagner reported that the flyer was emailed to FLASAP. D. Reiter also has a brochure from the Chamber of Commerce and he will forward it to FLASAP. Any and all donations collected by the FLASAP members will come back to FLASAP. One third of all donations collected by the Chamber will be passed onto FLASAP.

Entertainment Books (Planning Ahead): L. Fleming reported that the Entertainment Books are anticipated to be delivered to FLASAP about 7/28/08. Books will be \$25. FLASAP members are asked to promote the sale of the books.

Old Business:

Project Graduation: C. Wagner reported that a class parent of FLHS class of 2008, picked up 250 bracelets from FLASAP. The bracelets have an Alcohol & Drug Free message and they will be given to all students that attend Project Graduation. L. Fleming raised the issue that Project Graduation should be a free event (not a \$160 per student) and maybe more students would attend.

River Regatta, May 31: Those persons who assisted at the River Regatta Include: J. Baratta, C. Martinez, L. Yourman, D. Carney, L. Fleming, D. Romaglia and C. Wagner. Time donated was from 8 am to 11:30 am. Donations received from the Rotary Club and the Chamber of Commerce totaled \$400.00 and registration fees from canoe race applicants totaled \$380.00. FLASAP was included in the program brochure which was passed around to the members. Additional expenses for the River Regatta include: \$190.00 for the Canoe Association for canoe rentals, \$90.00 for egg sandwiches from Frankie's Deli and a request from D. Bastinck to partially compensate River Rd. Bagels for the bagels, cream cheese, butter, etc.

New Business:

Teen Night at the Community Center- J. Baratta is working with Meryl Bernstein looking for free bands to do concerts at the Fair Lawn Community Center on July 17, 2008. L. Fleming suggested the Bergen County Kids Band that focuses on substance abuse prevention messages. The entrance fee that will be charged will go to charity. J. Baratta asked FLASAP to pay for food for the event and to supply the PSA substance abuse prevention messages for the video screen during the event. The Partnership for a Drug Free America website will be reviewed for use as a resource for the event.

Explorers & Grant Support: In D. Bastinck's absence, C. Wagner explained that D. Bastinck has requested grant funds available for the Explorers Program. C. Wagner suggested that Peer Leadership Activity be changed to the Explorers Activity since the Peer Leadership Conference was not attended by any students this year and the objective and target population are the same for both activities. The amount of funding that D. Bastinck needs is \$2,900, but, he can supplement up to \$900 from other funds. Peer Leadership was approved to be funded at \$2,000 by the GCADA (Governor's Council on Alcohol & Drug Abuse). Any additional monies can come from other under-utilized activities or cash match. There was consensus by all FLASAP members present to re-write the grant activity to support the Explorers Program for \$2,600.

National Night Out, August 5: C. Wagner asked if FLASAP members want to participate this year in the National Night Out Event on August 5. All present were in favor. A motion to purchase give aways for the event not to exceed \$250. was made by C. Logan and seconded by C. Martinez. All present were in favor.

River Regatta: A motion to reimburse D. Carney \$90. For the Egg Sandwiches *from Franikie's Deli* that he purchased for the River Regatta was made by L. Fleming and seconded by D. Reiter. All present were in favor. A motion was also made by L. Fleming and seconded by C. Martinez to give half of the cost of the bagels and spreads to River Road Bagels. The anticipated amount discussed was up to \$30. All present were in favor.

Next 3 Year Grant Application (Year 2009-2011)/Changes on program proposals: C. Wagner reported that she attended a meeting on the required grant changes and handed out a copy of the "Request For Application" from GCADA and "Model Evidence-Based Evaluated Programs." C. Wagner reviewed all the new requirements and changes for the next 3 year grant and suggested they go on line and review the Model Evidence-Based & Evaluated Programs, and report back to C. Wagner any programs of interest by July. The grant proposal is due to the County Alliance on/about July 1 and to the GCADA in early September. The major change is that future programs will require an evaluation piece for all programs funded by the grant. Some of FLASAP'S existing programs will easily accommodate an evaluation and other will need to be unfunded and new programs added that contain an evaluation. Programs that do not have an evaluation piece and want to be provided by FLASAP will need to be funded by cash match.

Updating List of Officers & Trustees and the Responsibilities of Trustees:

L. Fleming provided an overview of the existing List of Officers & Trustees and a brief description on Responsibilities of Trustees, specifically: attendance at meetings and events for an extended length of time (more than one year) and commitment by FLASAP Trustees to uphold the FLASAP mission statement.

Nominations & Elections of Officers & Trustees: A motion to nominate Derek In that nominations for officers and trustees was not done at the previous meeting in May, a discussion was raised to nominate and hold elections at the present meeting of June 18, 2008. So as not to delay the elections, it was discussed and consensus reached to elect members without written ballot. A formal ballot will be presented and given out to all members by email to follow. A motion was made by C. Logan and seconded by L. Fleming. All members present were in favor.

Bastinck for President was made by J. Baratta & seconded by C. Martinez. All were in favor. A motion to nominate the same slate of officers as stated below was made by D. Reiter and seconded by J. Baratta.

Cindy Martinez for Vice President

Chuck Logan for Treasurer

Carol Wagner for Secretary

A motion was made by D. Reiter and seconded by C. Logan to remove former FLASAP Trustees who either notified FLASAP that they can no longer attend meetings or have not attended meetings in over a year, specifically:

Cindy Jo Yuskaitis, Eileen Yeager, Stephanie Nauta and Julie Favaro.

All FLASAP Trustee members present at the meeting were in favor.

A motion was made by L. Fleming and seconded by J. Baratta to nominate L. Yourman as a trustee. All members present were in favor.

Meeting Adjournment:

As there was no further business, a motion was made by C. Martinez and seconded by J. Baratta to adjourn the meeting. The meeting was adjourned at 9:55 PM. All were in favor.

Next meeting: July 16, 2008 at Fair Lawn Borough Hall at 7:15 PM.