Fair Lawn Alliance for Substance Abuse Prevention
Meeting Minutes

May 25, 2011

Meeting Called to Order:
President Derek Bastinck called to order the regular meeting of the Fair Lawn Alliance for Substance Abuse Prevention (FLASAP) at 8:00 PM due to the late arrival of sufficient FLASAP members. The meeting was held in Room 201 of the Fair Lawn Municipal Bldg., 8-01 Fair Lawn Ave, Fair Lawn, NJ.

Attendance:
A sign in sheet was circulated. Present were: President Derek Bastinck, Chuck Logan, Cindy Martinez, Lorraine Fleming, Claude Bienstock, Eric Simeonoglou and Carol Wagner.

Approval of Minutes:
Since there was not quorum for the April 27, 2011 meeting, the Meeting Minutes of the March 30, 2011 meeting were reviewed and approved at the meeting. C. Martinez made a motion to accept the March 30, 2011 meeting minutes and it was seconded by L. Fleming. All were in favor. The minutes of the April 27, 2011 meeting for which there was no quorum, were also reviewed and handed out to all the members for an update.

Treasurers Report:
The Treasurer, C. Logan, reported that the checking account has $16,482.82 and the CD account has $25,408.48. C. Logan requested reimbursement of $25.00 for the annual report/registration as a non-profit organization paid to the State of NJ, Division of Revenue which must be filed on line. There is no other way to register and pay the fee other than online. L. Fleming made the motion to reimburse $25 to C. Logan and C. Martinez seconded the motion. All were in favor.

Activity Reports:

Grant Coordinators Report:
C. Wagner handed out the YTD Funding Report and reported that the first quarter FLASAP grant report was submitted as required to the County Municipal Alliance Coordinator. Funding for the Saturday Seniors program which was the only grant activity provided during the first quarter was reimbursed back to the Borough from the grant in April, and therefore, will be included in the second quarter grant funding report. The report did reflect FLASAP member in-kind services from participation at the Volunteer Night on March 3, 2011. The YTD expenditure also included the $505.26 purchase of buttons for the "End 420" Program and the purchase of lollipops with "Think, Don't Drink" message for the Pre-Prom Assembly and Rescue Squad Health Fair.

Fundraising:
Entertainment Coupon Books: Entertainment Books has a new program of customized coupon books. The cost would be $20 /book. Minimum order is 50 books to receive proceeds of $9 per book. The book would only be about 20 pages /book and FLASAP would choose the coupons that would be printed into the personalized coupon book. No decision was made to use the coupon book as a fundraiser this year.

Old Business:

Take Back NJ Prescription Drugs on April 30: C. Wagner reported that 104 pounds of prescription medication were collected on April 30 by the Police Department police captain and Health Department nurse. Take Back NJ Prescription Drugs is a statewide initiative to collect old medications by Police Departments so the medications do not get into the hands of children.

Purchase of Promotional Items/Pens: D. Carney and C. Wagner worked on ordering pens with FLASAP's contact info and a substance abuse prevention message for distribution at Alliance activity events. The purchase was approved by 5 email votes prior to the purchase by purchase order. At the meeting, C. Bienstock who is not on email, expressed his consent to purchase the pens. A photo was shown to all the members at the meeting of the pen designed by D. Carney and C. Wagner.

Participation in the Rescue Squad Health & Wellness Fair: Two FLASAP members, D. Carney and C. Wagner, participated in the Health & Wellness Fai on May 24, 2011 from 3:30 to 8:00 PM. Twenty-five attendees visited the FLASAP table and picked up free brochures on substance abuse prevention.

Canoe Regatta/Bike Rodeo: The Canoe Regatta/Bike Rodeo will be held on June 4 starting at 9:00 AM. Members were reminded to mark their calendars. D. Bastinck offered the assistance of the Explorers to run the Bike Rodeo while FLASAP members take care of the bike helmet sales for the Bike Rodeo and breakfast table for the Canoe Regatta registrants. Who will be picking up what food and beverages for the event was discussed at the next meeting. C. Wagner drafted and submitted a press release to the Fair Lawn Community News to promote the Bike Rodeo as well as the Canoe Regatta activity.

Educational Program on Bath Salts, a New Drug: D. Carney attended the conference as a representative for FLASAP. The educational program covered topics such as: prescription drugs & surveillance of prescriptions, doctors are required to report to the DEA stolen prescription pads, 70 % of hospital admissions of seniors and 50 % of long term care facilities are related to substance abuse.

Care Plus Foundation Event at the FLCC postponed to July 20: C. Wagner reported that the Care Plus Foundation is looking to co-sponsor an event with FLASAP at the Fair Lawn Community Center. The Care Plus Foundation would like to hold an educational event at the Community Center tentatively scheduled for July 20. The event would be free to the community and includes a video on schizophrenia with the problems that families have to deal with when one family member has schizophrenia including family members resorting to substance abuse namely use of excessive alcohol. There will be a panel discussion afterwards by the mental health specialists.

Co-sponsoring the event will help both organizations. Care Plus Foundation will save on rental costs (they would just have to pay for the sound/light technician) and FLASAP would be promoted by having our logo on their promotional flyer for the specific event. FLASAP can give out literature at the event. FLASAP would not incur any cost unless the members decide to purchase any give away promotional items. The FLASAP members at the meeting also discussed purchasing some give aways but did not present a motion to expend funds for anything specific. All the members present at the meeting were in agreement to co-sponsor the event with the Care Plus Foundation.

New Business:

Funding Request/Moving Up Ceremony at Memorial Middle School: C. Wagner reported that the 8th Grade Class parent committee requested funds from FLASAP for the Moving Up Ceremony in June. C. Wagner reported that she received a list of substance abuse prevention programs that the students attended throughout the school year and was informed on use of the funds. D. Bastinck made

a motion to allocate up to $500 for the Moving Up Activities and L. Fleming seconded the motion. All present at the meeting were in favor.

Funding Request/Project Graduation at FLHS: C. Wagner received a request from the FLHS Class for funds for Project Graduation, but, have not yet received the list of substance abuse prevention programs provided to students throughout the school year, nor was a plan received on how the funds would be spent. E. Simeonoglou said that he would contact the respective persons at the FLHS to get the list of programs and # of participating students to C. Wagner. D. Bastinck made a motion to allocate up to $999 pending receipt of documentation needed to qualify to receive the funds. The motion was seconded by L. Fleming. All present at the meeting were in favor.

Meeting Schedule for September 2011 through August 2012: There was consensus amongst all FLASAP members present to keep the same meeting schedule of the 4th Wednesday night of every month except August at 7:30 PM for the September 2011 through the August 2012 Borough Calendar.

Nominating Committee for Election of FLASAP Officers at the June Meeting: There was general consensus that L. Fleming would present the nominated slate of officers at the June meeting.

Next Meeting: The next regular meeting of FLASAP is scheduled for Wednesday, June 22, 2011 in the Municipal Bldg, Room 201.

Meeting Adjournment:
As there was no further business, a motion was made by C. Martinez and seconded by L. Fleming to adjourn the meeting. The meeting was adjourned at 9:30 PM. All were in favor.