

# Fair Lawn Alliance for Substance Abuse Prevention Meeting Minutes

## March 17, 2010

### Meeting Call to Order:

The regular meeting of the Fair Lawn Alliance for Substance Abuse Prevention (FLASAP) was called to order by Cindy Martinez at 7:55 pm due to the late arrival of sufficient FLASAP members. The meeting was held in room 201 of the Fair Lawn Municipal Bldg., 8-01 Fair Lawn Ave, Fair Lawn, NJ.

### Attendance:

A sign in sheet was circulated. Present were: Vice President Cindy Martinez, Treasurer Chuck Logan, Lisa Yourman, Lorraine Fleming, Council Liaison Jeanne Baratta, Dennis Carney and Carol Wagner. Also present was Claude Bienstock.

### Approval of Minutes:

The Minutes of the January 20, 2010 meeting was distributed at the meeting. There was no meeting in February due to lack of quorum. A motion for approval of the January 20<sup>th</sup> meeting minutes was made by L. Yourman and seconded by D. Carney. All were in favor.

Treasurers Report: C. Logan reported that the CD has \$ 25,137.64 and the checking account has \$ 12,923.00.

### Activity Reports:

#### **Grant Coordinators Report:**

C. Wagner reported the FLASAP grant budget for each FLASAP activity for 2010 with the anticipated funding and year to date expenditures for the Saturday Seniors Program and all All Sports Team sponsorship. C. Wagner informed FLASAP members that she completed the 2009 budget expenditure report and submitted the report to the Bergen County Municipal Alliance Coordinator for reimbursement to the borough.

### Fundraising:

The FLASAP members expressed an interest to sell Kids Stuff Coupon Book Sales again this year. C. Wagner will seek out contact info and inquire with the company. C. Martinez informed the FLASAP members about a clothing drive fundraiser. J. Baratta made a motion and L. Fleming seconded the motion to do a clothing fundraiser. All present were in favor. C. Martinez will make arrangements with Fashion Republic and will forward a flyer to C. Wagner for review and distribution.

## **Old Business:**

**Teen Night at the Community Center:** Nothing new to report.

**TASE Activity:** C. Wagner reported that A. Martinez went out with the health inspector in February to do compliance check inspections. No establishment sold tobacco to the youth. No members had names of establishments that may sell tobacco to youths to put on the list to conduct an inspection.

**Fall Grant Activities: Too Smart to Start for Grades 4 & 5 --** C. Wagner reported that the Center for Alcohol & Drug Resources has presented 2 programs at Westmoreland School, 3 programs at Forrest School and 3 programs at Milnes School. The programs were delivered to 158 fourth graders. The program is usually presented to 5<sup>th</sup> graders but St. Barnabas Hospital has been presenting numerous programs on anti-bullying to 5<sup>th</sup> graders. Therefore, CADR provided the program solely to the 4<sup>th</sup> graders. Since this activity is written into the 2010 grant, additional programs will also be provided to other elementary schools later in the year if the school administration is agreeable.

**“Parents Who Host, Lose the Most” Activity:** C. Wagner reported that the program was held on March 8<sup>th</sup> and discussion focused on the Truth & Consequences of Teen Drinking. There were 8 participants & 3 volunteers.

**Programs in the schools & BOE Agenda:** C. Wagner reported she and Carol Sprague from the Center for Alcohol & Drug Resources (CADR) will be attending a meeting with the Fair Lawn schools officials on April 6<sup>th</sup> to promote FLASAP sponsoring grant funded programs in the elementary schools. C. Sprague will explain the programs that can be offered by the CADR.

**Bergen County Alliance Training:** The new Fair Lawn finance officer and C. Wagner attended the Bergen County Municipal Alliance Training on March 9<sup>th</sup> & 10<sup>th</sup>, 2010. The training included 2010 fiscal requirements and discussed new networking initiative amongst municipal alliances since many alliances are struggling to implement substance prevention activities with dwindling numbers of alliance members. Discussion also included the possibility of regional alliances whereby each local alliance shares funding to allocate up to 25% for a coordinator.

## **New Business:**

### **“420” Program on Alcohol Abuse:**

D. Bastinck and D. Carney will be presenting the program about the negative outcome of alcohol abuse and ATOD Prevention. The program will be offered to high school students. A motion was made by L. Yourman and seconded by L. Fleming to expend \$250.00 for the speaker who is volunteering his time. All present were in favor.

**Presentation by S. Benvenisti :** S. Benvenisti, attorney, will be speaking to FLHS Seniors about the tragedy of drinking and driving. Since we only used \$250.00 for the “420 Program”, we have \$250.00 available for another high school program. S. Benvenisti offers his program for no cost but requests that donation be given to N.J. D.W.I. in lieu of compensation to him. J. Baratta made a motion and L. Yourman seconded the motion to give \$250.00 to N.J. D.W.I. for S. Benvenisti’s presentation.

**Bike Rodeo:** C. Wagner had a conversation with D. Bastinck prior to the meeting regarding scheduling the Bike Rodeo. C. Wagner informed the members that the Bike Rodeo is scheduled for Saturday, May 8 at Memorial School parking lot from 11 AM to 2 PM. L. Fleming made a motion to expend up to \$ 250.00 for event supplies including flyers to be distributed in the schools and lunch for the volunteers. The motion was seconded by C. Martinez. All were in favor.

**Bike Helmets:** A motion was made by L. Yourman and seconded by L. Fleming to expend up to \$400.00 for bicycle helmets to promote safe bike riding, an alternative activity to using ATOD. The sale of bike helmets also serves to fulfill the fund-raising requirement. All present were in favor.

**River Regatta:** J. Baratta reported that the tentative date for the River Regatta is June 5<sup>th</sup>. A motion was made by C. Logan and seconded by C. Martinez for FLASAP expend up to \$300.00 on food for breakfast for canoe race participants and up to \$900.00 on other related program supplies. All present were in favor. Coordinated planning amongst FLASAP members concluded that J. Baratta will bring the juice and coffee with condiments. L. Fleming will bring fruit and hard boiled eggs. C. Martinez will pick up and bring the bagels and cream cheese. All members are reminded to keep the receipts and turn them into C. Wagner for reimbursement by the FLASAP treasurer.

**Fair Lawn Street Fairs/June 13<sup>th</sup> and October 24, 2010 Discussion:** It was general consensus of all FLASAP members present at the meeting that FLASAP **not** participate in the street fairs this year.

**Change of Meeting Room Location or date:** In that Room 201 is not available on April 21, 2010 for a meeting, FLASAP members chose to have their next meeting on the 3<sup>rd</sup> Wednesday of April at 7:30pm as usual, and change the meeting location to Room B-5 in the Borough Hall rather than changing the date of the meeting.

**Registered Agent Name Change for State of NJ, Division of Revenue:** C. Wagner reported that the previous borough attorney's name is listed on the FLASAP registration with the State of NJ, Division of Revenue, and the previous borough attorney requested that his name be removed. There is a \$50 to \$75 fee for changing the name of the registered agent. Also the annual report/registration as a non-profit organization is required every year by the State of NJ, Division of Revenue which has to be filed electronically. Treasurer Chuck Logan submits the report and pays the \$25.00 fee every year. A motion was made by J. Baratta and seconded by C. Martinez to reimburse C. Logan, up to \$100.00 for the cost of filing and changing the agent's name to his name. All present were in favor.

**Meeting Adjournment:**

As there was no further business, a motion was made by J. Baratta and seconded by L. Yourman to adjourn the meeting. The meeting was adjourned at 9:10 PM. All were in favor.

**The next meeting will be held on April 21, 2010 at the Fair lawn Borough Hall in Room B-5.**