

WORK SESSION OF APRIL 2, 2002

Mayor Ganz called the meeting to order at 7:30 p.m.. Municipal Clerk Kwasniewski read the statement of compliance with the Open Public Meetings Act.

PRESENT: Mayor Ganz, Councilmember Amato, Councilmember Caan, Deputy Mayor Etlar and Deputy Mayor Weinstein.

Also present: Manager Sacks, Municipal Clerk Kwasniewski and Attorney Lustgarten.

Review of Tentative Agenda - 4/2/02 - Municipal Clerk Kwasniewski stated that she would like to add resolutions to approve a raffle for the Valley Hospital Auxiliary, to award bids for the hearing center conversion and the well rehabilitation and to approve the CDBG agreement for Open Space Trust Grant. The Council concurred. Mayor Ganz added a professional service resolution for a grants firm.

Presentation by TenHoeve (PetroVend Distributor) - Councilmember Amato stated that he began making calls in February. Initially there was a great deal of enthusiasm from Kevin Henn for making a presentation. Councilmember Amato gave them a great deal of information. Mr. Henn wanted to check some of the options. Councilmember Amato tried to coordinate a meeting but Mr. Henn said he did not think he could make it. Councilmember Amato and Deputy Mayor Etlar observed the system with Superintendent Maslo. Councilmember Amato indicated that many of his questions have now been answered. He also visited Ridgewood who has a system where they must put in the odometer reading or they cannot get gas. They handle the vehicles that do not have odometer readings by using engine hours instead.

Reschedule Edmunds Associates - Councilmember Caan advised that Edmunds Associates can attend either the May 7 or 21 meeting. It was agreed to reschedule their presentation for May 7. Councilmember Caan will confirm it.

Pedestrian Yield Signs - Councilmember Caan inquired about a pedestrian yield sign by the Post Office. Manager Sacks suggested that the Council adopt a resolution requesting that the County and State approve a mid-block crossing at that location. The Council concurred. Manager Sacks will obtain the information from Engineering.

Dates for Additional Budget Discussions - Manager Sacks advised that the Council does not have to have the budget finalized by the hearing. They can make amendments after the hearing and before they finally adopt the budget. She will get dates from CFO Eccelston when he returns from vacation and will circulate them to the Council.

Tree City - Manager Sacks reported that the Borough is eligible to be a Tree City providing they adopt a proclamation for Arbor Day which is April 26, 2002. The proclamation will be presented at the April 23 Council meeting.

Request by Bris Avrohom E.S.L. for CDBG Endorsement - A resolution of endorsement will be adopted at the next Regular Council meeting.

Interlocal Agreement with Ridgewood re Health Services - Manager Sacks circulated a memo requesting the interlocal agreement for health services to Ridgewood be renewed.

The consensus was to renew the agreement.

Change Order for Fire Truck - The consensus was to approve a change order at the next Council meeting.

Off-duty Traffic Work - Manager Sacks proposed that the Borough pay the officers directly for the off-duty traffic work and then bill the contractor. A salary ordinance is required to pay the police officers a rate that is different from their normal employment rate. An ordinance is also needed to allow the Borough to bill the contractors for the work as well as the equipment.

Attorney Lustgarten noted that the issue has always been workers compensation and liability. Manager Sacks pointed out that they are acting as police officers according to the JIF so the Borough still has some liability. Under the new system the Borough has control over the assignments and the equipment. The money goes from the contractor to the Borough. The Treasurer takes out the portion that pays the police officer and the Borough keeps the portion that covers the equipment. The JIF towns have been trying to bring it in-house so the Chief or one of the Captains will have control. Right now the officers can take any jobs. This would be for work zone safety projects. Councilmember Caan wondered about the vehicle charge. Manager Sacks explained that CFO Eccelston came up with the figures for the use of the police cars and the administrative charge. The Borough will not be losing money.

The consensus was to adopt the two ordinances.

Commuter Bus Grant - Manager Sacks reported that they applied for and received a commuter bus from NJ Transit. The lease needs to be signed and returned to NJ Transit. Attorney Lustgarten had distributed a summary of the lease. The residents in the Memorial Park area were not happy about commuters driving through the residential area. She has devised a new route that would utilize the lot on Maple Avenue behind the bowling alley by the tennis courts. The residents can park there and not have to worry about parking at the train station.

Deputy Mayor Etler wondered if this service would be self-sustaining. Manager Sacks replied that the new fee ordinance allows for a fare of up to \$1 each way. Attorney Lustgarten pointed out that for the first year NJ Transit will pay 50 percent up to a total of \$30,000 per vehicle. In the second year they will pay \$20,000 and in the third year \$10,000. The Borough will have to budget the excess. He does not know if the Borough's share is in this year's budget. He noted that there is a requirement for a \$1 million single limit insurance policy which the Borough does not have. They will probably accept the JIF coverage, but that clause needs to be negotiated and changed. Manager Sacks advised that she has included the operating costs for one year and \$20,000. NJ Transit will pay \$20,000 and the Borough will pay \$20,000. They have projected it out so that by the end of the second year they should have enough revenue generated so it will not require a budget amount.

The consensus was to have Manager Sacks resolve the insurance issue and to enter the lease

September 11 Commemoration Program - Manager Sacks stated that any type of program takes a great deal of planning. She suggested a breakfast or a school project sharing thoughts by the students on the commonality of the community or perhaps sponsoring an essay contest. She would like to bring together all the ethnic groups in the community. Mayor Ganz thought the idea was a good one. He sent a note to the Mayor's secretary asking her to contact the religious community for their thoughts. He suggested deferring consideration on this until he has heard from them.

The consensus was to do some type of program.

Administration Order for Memorial Pool - This matter was deferred to the May 2 work session.

Petition to Remove Handicap Parking Space Radburn School - Mayor Ganz asked that this matter be deferred. The spot cannot be moved in the absence of an alternative spot. He understands from Superintendent Watson that the Board of Education plans to make the Radburn School handicap accessible. Deputy Mayor Weinstein reported that a student fainted yesterday and the emergency service vehicle tried to get through and had to go around the tree. It was very difficult. He wanted to know if there was another spot that could be used on a temporary basis. Attorney Lustgarten thought they could ask the School Board if they would remove the fence. Years ago there was an informal practice of putting cones in the nearest spots although they are not handicap spaces. He thought the Council should discuss with the Board of Education the issue of the emergency vehicles obtaining access to the driveway. Mayor Ganz expressed concern about violating federal law. Attorney Lustgarten noted that the handicap parking space would remain in place but another space could supplement that space. Mayor Ganz had no objection to a letter being sent to the Superintendent of Schools asking for a return to the old policy. Attorney Lustgarten will send the letter to Superintendent Watson. Manager Sacks advised that the crossing guards work for the Police Department so only they can direct the crossing guards to place the cones in that space.

Civil Service Employment Policy - Councilmember Amato wanted to know what the policy was for the Manager regarding adjusting hours for individuals who work for the Borough. Manager Sacks stated that Civil Service does not have any policy. Adjusting hours is left up to the appointing authority. The Borough has a policy that says 21 hours is full time; less than that is part time.

Councilmember Amato wondered if this discussion should be held in Closed Session. Manager Sacks did not think this discussion could continue without giving a Rice notice to the individual who will decide whether the discussion is in Closed Session or open session. Attorney Lustgarten stated that the Council can discuss general policy considerations without relating it to a specific position or individual without a Rice notice. Councilmember Amato thought the Council should have something to say about any position being changed from full

time to part time. He wondered if it was possible to make that type of position a per diem contract person. Attorney Lustgarten stated that Council can discuss whether they should have a policy that permits any employee working less than a full week. They cannot discuss a specific person or position unless the individual receives a Rice notice. Councilmember Amato did not believe that this matter could be discussed without a Rice notice being given to the individual. Manager Sacks asked for a consensus of the Council.

The consensus was to have Manager Sacks issue a Rice notice to the Health Officer, with Deputy Mayor Etler dissenting.

Suggestions by Property Maintenance Committee - Deputy Mayor Weinstein advised that a number of issues have been raised by

the committee. He listed several including lighting at Eckerds and blocked windows, improvement of the grounds at the Municipal Building, Route 208 South small sign blocked, new signs needed at Memorial Park, registration of nonowner occupied one and two family dwellings and missing numbers on houses. Mayor Ganz suggested that Deputy Mayor Weinstein ask the Property Maintenance Committee to develop a memo and send it to the Manager. The Manager can come back to the Council, but he thought many of the items could be handled administratively.

Amendments to Resolutions No. 135-2002 & 142-2002 (Fair Lawn Business Leadership Committee) - Attorney Lustgarten noted that Resolution No. 135-2002 was adopted without deciding the time frame for the submission of the preliminary report and the final report needs to be decided. The consensus was to amend the resolution to include four months and six months.

Attorney Lustgarten advised that in Resolution No. 142-2002 appointments to the Committee were made, but the chair and secretary were not selected. This matter will be discussed in Closed Session.

Communication Expenses - Councilmember Amato asked about the status of getting the data he requested now that the issue of the sensitivity of the police records is not part of the problem. He received two files. He reviewed the first with the Council and the Manager. The second one contained very little data. Manager Sacks thought Assistant Engineer Brouca sent him everything to date.

Councilmember Amato reiterated that he wants the same information that the Borough receives explaining certain charges. Manager Sacks stated that Assistant Engineer Brouca confirmed that he sent the information for every phone. Councilmember Caan thought he saw an e-mail showing each of the telephone lines and the costs for those lines. Councilmember Amato stated that he received the first file from Assistant Engineer Brouca with two work files. One had five lines. The second one had the details of one of the lines but he did not know that because it did not reconcile. In the second file, he broke down another line that reconciled to one of the summary lines for part of one month.

Manager Sacks will check.

Internet Transaction Files - Councilmember Amato asked for a status report. Manager Sacks reported that she issued the purchase order. The programmers are working on it. It will take them a month.

Report on Fair Recreational Review Committee Meeting - Deputy Mayor Weinstein reported that the Committee generated several ideas. On April 13 at 9:00 a.m. the Parks and Recreation Department volunteered to do a demonstration of the do's and don'ts of the fields. Channel 66 will do a video be aired and the video tapes will be given to the coaches. They would like to reinstate the adopt a park program for volunteers from not-for-profit groups to help maintain the fields. They suggested a contest for the students to develop a slogan to put on signs in the Parks. The contest would end May 31. They also suggested that every team each season would commit to one hour of field maintenance. Mayor Ganz thought the suggestion about the team's committing to field maintenance should be sent to All Sports for their input. Councilmember Caan added that another recommendation was for the teams to police the field when they are finished with their game. Mayor Ganz wanted the suggestions sent to All Sports to see what the coaches have to say on the proposals. He also wondered if Borough resources were needed. Manager Sacks indicated that she was at the meeting so she was aware of what was required.

Public Comments on Items on the Agenda - Don Oliver, 8-32 Mitchell Place stated that it appeared that the information that Councilmember Amato was requesting is available. He wondered if the Council was going to direct the Manager to put in place a system that mileage needs to be entered when vehicles are refueled. He knows that some of the vehicles run all the time. Councilmember Amato stated that the facility has the equipment and the options in order to get accountability. Mr. Oliver felt that having the people key in the information will help determine if there is waste or not. Manager Sacks stated that she and Superintendent Maslo discussed this a few weeks ago. The policy is that the odometer readings will be entered. Some people just do not do it. She will be sending a memo outlining the exceptions. Mayor Ganz thought the system was equipped so that if the mileage is not entered it will shut down. Manager Sacks replied that it does not do that under many circumstances. She has asked Superintendent Maslo to see if sequential mileage was required. Councilmember Amato pointed out that the reasonability option is the most basic aspect of the system. When it is engaged, gas does not come out unless the mileage entered when the key is entered is above the last odometer reading. Mayor Ganz asked why such an option, if it exists, could not be engaged. Manager Sacks stated that other than for the police in an emergency, she thought it could be done. Deputy Mayor Weinstein thought it would be worthwhile to have a consultant come even if there is a cost. Councilmember Amato agreed. He also thought the rules should be enforced. Manager Sacks noted that the miles on the police vehicles are tracked but not by this system. Manager Sacks was asked to send a letter inviting the vendor to make a presentation and to find out if a consulting contract is required.

Mr. Oliver wanted to see some direction from the Council to the Manager to make sure employees are putting in the mileage. Mr. Oliver then asked if the agreement with Ridgewood for Health Service included an increase to cover the Health Officer's increase in salary.

Manager Sacks advised that the Borough has not given them any more service so they cannot charge them any more. Mayor Ganz added that if the Borough did not have this agreement, the Borough would have to pay the Health Officer's entire salary.

Mr. Oliver asked if they discover that the commuter jitney bus is not used, can they terminate the arrangement with NJ Transit. Manager Sacks stated that they could give the bus back and terminate the lease agreement.

Parking Signs - Councilmember Caan indicated that he spoke to Principal Panella about the legal parking spaces not being used. She thought the students were not sure they could park in those spaces. She thought the signs should say parking is allowed. Mayor Ganz thought the spaces should be striped and lined. Deputy Mayor Etler did not understand why the students thought the parking was illegal. This change was done last year and they were told about the spaces. Manager Sacks stated that the staff felt that it was clear that they can park in those spaces. Attorney Lustgarten suggested affirmative signs.

Councilmember Amato noted that this issue has created polarity in the community. He thought stiff fines would resolve the littering issue. Deputy Mayor Etler pointed out that no tickets have been issued for littering or loitering. Deputy Mayor Weinstein thought the Council should install the affirmative signs and tickets should be issued. He felt strongly that there is no one solution to resolve this problem. Councilmember Caan was disappointed that no tickets were issued for littering.

The consensus was that appropriate affirmative signs with arrows be installed.

Fair Lawn High School Space Leased to the Borough - Manager Sacks reported that in November she had suggested that the Borough lease a piece of property and let the students smoke on it. The High School, the Superintendent and the Board of Education have now chosen a strip of land that they felt would be appropriate. The students would not be on Berdan Avenue. Attorney Lustgarten stated that Paul Green, attorney for the Board of Education faxed a form of lease which he will review. He suggested that a resolution authorizing the Mayor and Municipal Clerk to sign the lease be added to next week's agenda. In the meantime he will get clarification of the exact location. The Board of Education will also have to adopt a resolution.

The consensus was to lease the property and to have engineering give a formal location for Schedule A to be attached to the resolution.

Parking Violations Officer - Mayor Ganz felt that they should hire a part time parking enforcement officer. Manager Sacks advised that the last time this subject was discussed the PBA had some serious issues with it. They thought any money dedicated to parking enforcement should be given to a police officer. She will talk to the PBA. Attorney Lustgarten pointed out that many towns have parking meter maids so there is a way to do it. He thought it was a management prerogative but he wanted to check the contract. He could do that concurrently with the Manager checking with the PBA. Deputy Mayor Etler wanted to know the cost before making a decision. Deputy Mayor Weinstein, Councilmembers Amato and Caan agreed with the concept. Manager Sacks will come back with a cost estimate and a time to do it.

Possible Amendments to Ordinance No. 1903-2002 re Restricting Parking on Orchard Street - Mayor Ganz stated that the PTA has requested that the Council clarify what school is in session means. He intended that the restrictions would apply during the regular school year when school was actually in session not when school was off for recess or a holiday. He did not think it covered summer school. The other suggestion was to allow alternate side of the street parking after school hours. Deputy Mayor Etler thought that there is ample parking in the lot during summer school. Manager Sacks pointed out that it is difficult to get down the street on the weekends when a school event is taking place if cars are parked on both sides of the street. She suggested extending alternate side of the street parking to the weekends.

Attorney Lustgarten stated that school in session is defined by a broad basis of 180 days. He added the summer school language because there should be sufficient parking spaces in the lot. Safety is a major consideration, but he thought it might be a burden on the homeowners on the weekend. He thought they might want to hear from the residents before making a decision. Councilmember Caan noted that it is hard to get up that street if cars are parked on both sides. It is a safety issue because it is a narrow street. Deputy Mayor Weinstein thought the alternate side of the street parking should be extended to Saturday and Sunday. He understood that there would be no parking from 8:00 a.m. to 2:00 p.m. on both sides of the street from Hopper to Berdan. He wondered when parking was permitted. Attorney Lustgarten explained parking was permitted from 2:00 p.m. to 2:00 a.m. and then again from 5:00 a.m. to 8:00 a.m. Councilmember Caan noted that the ordinance says Hopper, but he thought the original petition requested Rose to Berdan. Manager Sacks said it was Hopper. Municipal Clerk Kwasniewski stated that it was Rose but the consensus taken by the Council was Hopper.

Steve Rickett, 14-13 Berdan Avenue indicated he agrees with no parking all the time, but the residents signed the petition from Rose Place to Orchard Street while school was in session. The petition never raised alternate side of the street parking. He did not think it was fair to make a change without discussing it with the residents. Attorney Lustgarten explained that if the Council intends

to amend the ordinance, it must be published and a public hearing will be held. In the past when petition have been presented, the Council has considered what the residents requested, but the petitions are reviewed for larger issues including safety.

Joan Hughes, 12-63 Fourth Street asked for a clarification of alternate side of the street parking. She was aware that the littering problem was the reason for eliminating the parking. She asked if any tickets had been issued under the littering ordinance. Attorney Lustgarten explained that the Borough has always had a littering ordinance. Ordinance No. 1904-2002 is being considered for final adoption later this evening. That ordinance doubles the fines, requires a court appearance and adds community service as an option for the first offense and mandatory for subsequent offences. Ms. Hughes concluded that the Council should give the ordinance a chance before changing the parking.

Mr. Rickett stated that the ordinance for littering will not work unless the police issue tickets. The police say they cannot issue tickets unless they see the person littering. The littering is happening by those in the cars.

Councilmember Caan indicated that it will be a combination of things that will work including recommendations from the residents and the High School. Mayor Ganz added that if these things do not work the Council will revisit the situation until it is resolved.

Keith Brown, 23-05 Ellington Road, asked if the ordinance had a sunset date. Mayor Ganz advised that it will sunset December 31, 2002. The Council will revisit it in the fall.

Matthew Greenfield, 14 Franciscan Way wondered if the sunset date was arbitrary. He asked them to consider the summer as the sunset. They could then revisit the ordinance over the summer to see if a correlation between parking and littering. Mayor Ganz thought it needed six months and carrying it to the end of the year makes sense. They will reconsider the situation at the end of the year.

Ms. Hughes asked for clarification of the Saturday and Sunday parking. Mayor Ganz stated that they have not taken a consensus yet but it appears that the Council favors having alternate side of the street parking seven days a week.

The consensus was to have alternate side of the street parking on the east side on Saturday and the west side on Sunday from 5:00 a.m. to 2:00 a.m.

Don Oliver, 8-32 Mitchell Place asked what the signs will say. Fort Lee has odd and even days. Attorney Lustgarten stated that it becomes an enforcement problem.

Special Meeting - Upon a motion by Deputy Mayor Etlar and a second by Councilmember Caan the meeting was adjourned to a Special Meeting at 9:30 p.m.

Mayor Ganz reconvened the meeting at 9:40 p.m.

Administrative Order for Memorial Pool - This matter was deferred until May 2.

Closed Session Resolution - Upon motion by Councilmember Caan and a second by Deputy Mayor Etlar, the following closed session resolution was unanimously adopted at 9:45 p.m.

WHEREAS, the Open Public Meetings Act of the State of New Jersey permits the public to be excluded from certain matters to be discussed by the Governing Body; and

WHEREAS, the Mayor and Council of the Borough of Fair Lawn desire to discuss labor negotiations and personnel; and

WHEREAS, these matters are ones which permit the exclusion of the public from such discussions; and

WHEREAS, public disclosure of the results of these discussions shall be made relating to labor negotiations when a labor contract is finalized by formal resolution except for

negotiation strategy estimated time within the next three to four months and relating to personnel if appointments are made by the Mayor and Council upon adoption of a resolution within the next three to four weeks;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Fair Lawn that the public be excluded since these matters as set forth above are ones which permit the exclusion of the public from such discussions

Mayor Ganz reconvened the meeting at 10:35 p.m.

Garden State Municipal Joint Insurance Fund - Manager Sacks asked if they were part of the Municipal Excess Liability Pool for the whole State. Mayor Ganz stated that they wanted to make a presentation and a comparison because they think they can save the Borough some money.

The consensus was to invite them to submit a proposal.

Manager Sacks pointed out that the savings they could offer would depend on the pool of municipalities.

High School Parking - Mayor Ganz reported that Superintendent Watson asked him to find out if the Council was willing to assist them in paving what is commonly called the corral. It would give 40 spaces at a cost of \$65,000. The cost would be split evenly with Board of Education. If the bond proposal for the school passes and they begin construction, parking spaces are going to be eliminated. Councilmember Caan suggested that in conjunction with the proposal they should negotiate a change in the current parking procedures. Currently the seniors go through a lottery to get a spot. If they are absent, the spot is vacant. He felt every space needs to be used every day.

Manager Sacks thought there might be an incentive to add the second parcel if the Borough's funding was increased and was contingent upon doing parcels one and two. Mayor Ganz pointed out that would add another 20 spaces for only \$5,000 being added to the Borough's general budget. The cost would not be more than \$120,000 Manager Sacks stated that the Borough would be donating design and engineering work. Councilmember Caan asked if this proposal is on the assumption that the bond issue will pass. He wanted to know what will happen if it fails. Mayor Ganz pointed out that they need the space anyway.

The consensus was to authorize Manager Sacks to have discussions with the Superintendent as to Lots 1 or 2 for an expenditure of up to half of \$96,000 or if it is a higher figure she is to come back to the Council for approval.

ADJOURNMENT - Upon motion of Deputy Mayor Weinstein and a second by Councilmember

Caan, the meeting was adjourned at 10:45 p.m.

Respectfully submitted,

Joanne M. Kwasniewski, RMC/CMC/AEE
Municipal Clerk

SPECIAL MEETING OF APRIL 2, 2002

Mayor Ganz called the meeting to order at 9:30 p.m.

PRESENT: Mayor Ganz, Deputy Mayor Etlar, Councilmembers Amato and Caan and Deputy Mayor Weinstein.

ALSO PRESENT: Manager Sacks, Municipal Clerk Kwasniewski and Borough Attorney Lustgarten.

PROCLAMATION: NATIONAL PUBLIC HEALTH WEEK

Municipal Clerk read the proclamation.

ORDINANCES: SECOND READING

Upon motion by Deputy Mayor Etlar and a second by Deputy Mayor Weinstein, it was unanimously agreed to read the following ordinance by title and open the time for public hearing.

ORDINANCE NO. 1904-2002

AN ORDINANCE TO AMEND CHAPTER 140 OF THE CODE OF THE BOROUGH OF FAIR LAWN 2000 ENTITLED, "LITTERING", SPECIFICALLY SECTION 140-20.D (PENALTIES FOR LITTERING)

Mayor Ganz this ordinance will increase double the fines and allow for mandatory community service for the second, third and fourth offenses and to allow for the possibility of community service on the first offense.

There being no comments by the public, upon motion by Councilmember Caan and a second by Deputy Mayor Etler, it was unanimously agreed to close the time for public hearing.

Upon motion by Councilmember Caan and a second by Deputy Mayor Etler, Resolution No.146-2002 adopting Ordinance No. 1904-2002 was unanimously passed.

AMENDING ORDINANCE NO. 1903-2002

Upon motion by Deputy Mayor Weinstein and a second by Councilmember Caan, Ordinance No. 1903-2002 entitled

AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF FAIR LAWN, 2000, SPECIFICALLY CHAPTER 232 ENTITLED "VEHICLES AND TRAFFIC" MORE SPECIFICALLY SUBSECTION 232-11 ENTITLED "PARKING PROHIBITED DURING CERTAIN HOURS ON CERTAIN STREETS" AND SUBSECTION 232-13 ENTITLED "PARKING TIME LIMITED ON CERTAIN STREETS"

was amended.

Deputy Mayor Etler confirmed that the ordinance will restrict parking from either side of the street from 8:00 a.m. to 2:00 p.m. and allow alternate side of the street parking from 2:00 p.m. to 2:00 a.m. and 5:00 a.m. and 8:00 a.m. on Monday through Friday. On Saturday parking shall be permitted on the west side and on Sunday on the east side. Councilmember Caan confirmed that the restrictions will apply during summer school.

Mayor Ganz asked Municipal Clerk Kwasniewski to send the ordinance in its amended form to the Board of Education, the Superintendent of Schools, Principal Panella, President PTA Pettineo, President of the Student Council Dunay and to the signers of the petition and those who have spoken to the Council. The same should also be placed on the web site and a bulletin on Channel 66.

ADJOURNMENT

Upon motion by Councilmember Caan and a second by Councilmember Amato, the meeting was adjourned to Work Session at 9:45 p.m.

Respectfully submitted,

Joanne M. Kwasniewski, RMC/CMC/AE
Municipal Clerk