

BUDGET MEETING OF FEBRUARY 7, 2004

Mayor Ganz called the meeting to order at 8:05 a.m. Assistant Municipal Clerk Bojanowski read the statement of compliance with the Open Public Meetings Act.

PRESENT: Mayor Ganz, Deputy Mayor Etler and Deputy Mayor Weinstein, Councilmembers Caan and McCarthy.

Also present: Manager Municipal Clerk Kwasniewski, Assistant Municipal Clerk Bojanowski, Attorney Lustgarten and CFO Eccleston.

Closed Session:

Upon motion by Councilmember Caan and seconded by Deputy Mayor Etler the following closed session resolution was unanimously adopted at 8:06 a.m.

WHEREAS, the Open Public Meetings Act of the State of New Jersey permits the public to be excluded from certain matters to be discussed by the Governing Body; and

WHEREAS, the Mayor and Council of the Borough of Fair Lawn desire to discuss personnel; and

WHEREAS, these matters are ones which permit the exclusion of the public from such discussions; and

WHEREAS, public disclosure of the results of these discussions shall be made relating to personnel upon appointment by the Mayor and Council; and

WHEREAS, public disclosure of the results of these discussions shall be made upon the conclusion of these matters by the Governing Body of the Borough of Fair Lawn.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Fair Lawn that the public be excluded since these matters as set forth above are ones which permit the exclusion of the public from such discussions.

Mayor Ganz reconvened the Work Session at 8:21 a.m.

Engineering:

Borough Engineer Garrison was present.

515-10-02 Wages - This line item was reduced from \$27,000 to \$12,000.

515-20-20 Professional Service - This line item was reduced from \$7,000 to \$6,600.

631-30-14 Self Insurance - Workers Comp - This line item was increased from \$50,000 to \$61,000.

631-30-15 Self Insurance - Liability - This line item was increased from \$50,000 to \$61,000.

Capital Items:

Mayor Ganz questioned Borough Engineer Garrison about the Chandler Drive and Fair Lawn Avenue

intersection. Borough Engineer Garrison explained that he had met with the County Engineer three months ago. His office sent registered letters to the property owners along with plans of what the County intends to do. So far he has heard from the Cosmos Club who is concerned about having no left turns out of the Club's parking lot.

Construction or Reconstruction of Storm Drain Facilities - Borough Engineer Garrison stated this is part of the Berkshire Road reconstruction. He informed the Council the project will probably begin in the summer and should only take a few months to complete.

Department of Public Works:

Superintendent of Public Works Conte was present.

Buildings and Grounds:

515-20-16 Department Supplies - This line item was reduced from \$27,300 to \$21,000.

515-20-26 Building Maintenance - This line item was reduced from \$2,000 to \$1,100.

Shade Tree:

515-10-02 Wages - There was a consensus to hire additional part time personnel with Deputy Mayor Etler and Councilmember Caan dissenting.

515-20-28 Contractual Service - This line item was reduced from \$85,000 to \$80,000.

Administration of DPW:

521-20-13 Office Supplies - This line item was reduced from \$950.00 to \$900.00.

521-20-16 Printing & Stationery - This line item was reduced from \$150.00 to \$100.00.

Maintenance Garage:

521-20-16 Printing & Stationery - This line item was reduced from \$400.00 to \$300.00.

521-20-17 Department Supplies - This line item was reduced from \$7,600 to \$6,100.00.

521-20-18 New Department Equipment - This line item was reduced from \$1,000 to \$800.

521-20-19 Department Equipment Maintenance - This line item was reduced from \$1,500 to \$1,300.

521-20-23 Auto, Truck & Equipment Maintenance - This line item was reduced from \$57,000 to \$50,000.

521-20-28 Contractual Service - This line item was reduced from \$80,500 to \$75,000.

Road Repair & Maintenance:

531-20-17 Department Supplies - This line item was reduced from \$10,000 to \$6,000.

Recycling Program:

531-20-16 Printing & Stationery - Mayor Ganz asked Superintendent Conte to see if a bank would fund the recycling calendar.

Sewer System:

541-20-17 Department Supplies - This line item was reduced from \$48,000 to \$43,000.

541-20-28 Contractual Service - This line item was reduced from \$8,000 to \$7,000.

Capital Items:

Roads:

Safety Equipment - Superintendent Conte explained safety equipment included cones, vests, school barricades and signs, etc.

Shade Tree:

Computer for Shade Tree Office - Originally this expenditure was in the 2005 budget. The Mayor and Council agreed to move this item to the year 2004.

Trees and Contract for Planting New Trees with root barriers - Mayor Ganz stated the Borough has committed to spend \$100,000 as required to be named Tree City.

Electrical:

1/2 ton 4 wheel drive van - Mayor Ganz asked for a vehicle list with all of the mileage listed for each vehicle.

Health and Human Services:

Health Officer Wagner and Kate Humble were present.

551-10-02 Wages - This line item was reduced from \$92,000.00 to \$62,000.00.

Kate Humble stated that providing health services to a town of this size needs a full time nurse. 9-11 brought mandatory training. She felt that with the contracted service the Borough was not getting its moneys worth. She explained that 310 children took part in the immunization program. She felt they needed better staffing.

Capital:

New Computer - The Mayor and Council agreed to allow \$4,000 for a new computer with a licensing program.

Closed Session:

Upon motion by Deputy Mayor Etler and seconded by Councilmember Caan the following closed session resolution was unanimously adopted at 11:15 a.m.

WHEREAS, the Open Public Meetings Act of the State of New Jersey permits the public to be excluded from certain matters to be discussed by the Governing Body; and

WHEREAS, the Mayor and Council of the Borough of Fair Lawn desire to discuss personnel; and

WHEREAS, these matters are ones which permit the exclusion of the public from such discussions; and

WHEREAS, public disclosure of the results of these discussions shall be made relating to personnel upon appointment by the Mayor and Council; and

WHEREAS, public disclosure of the results of these discussions shall be made upon the conclusion of these matters by the Governing Body of the Borough of Fair Lawn.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Fair Lawn that the public be excluded since these matters as set forth above are ones which permit the exclusion of the public from such discussions.

Mayor Ganz reconvened the Work Session at 12:45 p.m.

Fire Department:

Chief Joe Wensell and Deputy Chief Joe Collins were present.

521-20-37 Insurance - Manager/Municipal Clerk Kwasniewski to get copy of the premium.

521-20-13 Office Supplies - This line item was reduced from \$700.00 to \$500.00.

521-20-18 New Department Equipment - This line item was transferred to the Capital Budget.

521-20-19 Department Equipment Maintenance - This line item was reduced from \$16,000 to \$12,500.

521-20-23 Auto, Truck & Equipment Maintenance - This line item was reduced from \$16,000 to \$14,500.00.

521-20-78 Radio Service - CFO Eccleston will look into this.

521-20-41 Rent - Mayor Ganz questioned if there was no lease why did the rent go up from 2002. It has been raised each year. He advised there should be a lease with a schedule. Manager/Municipal Clerk Kwasniewski will look into it.

521-20-45 Training - This line item was increased to \$3,000.00.

Capital:

Purchase of Fire Department Turnout Gear - Manager/Municipal Clerk Kwasniewski thought this item was going to be phased in over several years. Mayor Ganz asked if they could wait one year. Chief Wensell stated they get this every year. Mayor Ganz requested that CFO Eccleston inform them when they last got the gear.

Natural Gas Powered Emergency Generators - Chief Wensell stated that Tom Metzler thought this item could be on the Homeland Security list. Mayor Ganz asked that the Chief get more information and get back to them.

Purchase Laptop Computers for Vehicle #976, Engine 1, Engine 5, Squad 1 - Mayor Ganz advised they

should go to a State contractor. He suggested they get specifications including cost and report back to the Council.

Replace Leaking Water Tank on Engine 5 with a ASplit@ Tank - Deputy Mayor Etlar stated that Company 3 told them that Engine 5 was no good.

PUBLIC COMMENT:

No one wished to be heard.

ADJOURNMENT - Upon motion of Councilmember Caan and a second by Deputy Mayor Etlar the meeting was adjourned at 1:16 p.m.

Respectfully submitted,

Marilyn B. Bojanowski, RMC
Assistant Municipal Clerk