

## **WORK SESSION OF MARCH 18, 2008**

Mayor Weinstein called the meeting to order at 7:30 p.m.

**PRESENT:** Deputy Mayors Swain and Tedeschi, and Councilmembers Baratta and Trawinski

**ALSO PRESENT:** Manager Metzler, Municipal Clerk Kwasniewski and Attorney Rosenberg:

### **Review of Tentative Agenda (3/25/08):**

Municipal Clerk asked to add the Minutes of January 29<sup>th</sup> Regular and Work Session and Closed Session for February 4<sup>th</sup> for approval at the next work session. She inquired if they reviewed the change order for roadway improvements for the paving of the fire training complex. CFO Eccleston stated that this work would be covered by a grant, but needed to be added to the specs.

### **Council Liaison Reports:**

Deputy Mayor Tedeschi indicated he and Municipal Clerk Kwasniewski attended the BIC meeting. Twenty percent of the meeting was for normal business and 80% was the ongoing discussion for the master plan for Broadway. They anticipate holding a public meeting within six to eight weeks to make a presentation for the Council and any interested residents.

Deputy Mayor Swain stated the Planning Board discussed the Naugle House and Kodak site. The proposal for the Naugle house site is for 13 units. She attended a memorial service for Dr. Rosen and presented a proclamation in his memory to his children. He was a pediatrician, a hiker and a generous benefactor of the Library.

Councilmember Baratta stated that she attended the Regatta Race meeting with Mayor Weinstein, Manager Metzler and Assistant Support Specialist Van Kruiningen. Flyers will be sent out. The event will take place on May 31<sup>st</sup>, with advertising and publicity beginning in April. They are hoping for 48 participants. Mayor Weinstein reached out to RRIC and Fair Lawn Rotary. She will ask the Historic Preservation Commission to help

with tours. The Boy Scouts will be holding a Fishing Tournament. She will ask the ASAP if they would like to be a sponsor.

Councilmember Baratta noted there was a legal issue concerning the Naugle House that should be discussed with Attorney Rosenberg.

### **Budget Review:**

Mayor Weinstein stressed that this was a time of belt tightening and noted that everyone was feeling the pinch of economic uncertainty and hard times to come. He noted that they lost \$440,000 in State Aid. He noted that due to excellent prior planning

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by Manager Metzler. CFO Eccleston and prior Councils, they have a significant surplus, but it would be unwise to use too much of it. They need to find the proper balance between reducing costs and judiciously using some of their surplus to offset any significant tax increase for this year and in the future. Cutting costs and wisely using surplus must be coupled with maintaining essential services. He will be recommending certain cuts and hoped that each Councilmember will recommend additional cuts to offset the loss of State Aid. He asked that they listen to each other with respect and work together to make reasonable cuts.

Councilmember Trawinski stated that the surplus is only moderately exceeding what CFO Eccleston and Manager Metzler recommended to Council three years ago. No one envisioned the State cutting \$440,000. He agreed that they should look at cuts. They should talk about taking that \$440,000 from surplus. It is important to use the surplus wisely for something they did not anticipate. He did not think they would fall out of the 15 – 20% range of the operating budget that CFO Eccleston has advised was a prudent figure. He noted that Manager Metzler and CFO Eccleston recommended that they apply any funds obtained through cuts to the workers' compensation fund and the self-insurance fund. He suggested they discuss that as they go through the process.

Deputy Mayor Tedeschi felt they had an obligation to try and make the least intrusive cuts in the budget without affecting service. The budget must be reduced because if they just lean on the surplus it will replicate itself next year. CFO Eccleston disagreed and stated that they submitted the budget according to the plan. He felt that \$80 was a minimal tax increase. CFO Eccleston explained if they used the \$440,000 they would be down to 19%, which is where they should be. It would have no impact on next year's budget. Councilmember Trawinski stressed that they still had an obligation to make appropriate cuts. Mayor Weinstein felt a key strategy would be to make some cuts and come in under cap. This would give them some credit towards the cap in the event that things are worse next year.

Councilmember Trawinski thought that there was a fundamental conceptual change in that Department Heads have come in with relatively reasonable and tight budgets. If

they cut too deeply the budgets requests may be over-inflated because employees know that Council will be making cuts. He wanted Borough employees to be part of the solution and not part of the problem.

Administrative Executive:

Mayor Weinstein noted that this department had an increase of \$200,000 since January, 2006. He proposed that the Manager cut 75,000 in administration. Manager Metzler stated that equipment items had an increase of \$250 from 2007. The actual amount was \$19,250, of which \$19,000 was for the cost of the copy machines, which were moved from another department. He explained that there were employees in the Legal Department that were assigned into Administration when the department closed. If they took the salaries that were charged to Manager, Purchasing and the Community Center in 2006, added the salaries of the Legal Department which was \$154,295, the

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total amount was \$315,322.07. In 2008 the total salaries for administration was \$327,100, which was an increase of \$11,777.93.

Manager Metzler explained that the salaries for a part time floating secretary and administrative assistant were included in Administration. This amount also includes a salary of \$64,100 plus \$5,100 in budgeted overtime for a clerk typist who works for the Community Center, Prosecutor and Court, which is a direct transfer from the Legal Department.

Deputy Mayor Tedeschi inquired as to when the position of Assistant Support Specialist was added. Manager Metzler stated that Council approved the position in 2007. Deputy Mayor Tedeschi wondered why there was only an \$11,000 increase in salaries. Manager Metzler explained the breakdown as follows: \$200,200 in Account 51210.01 was \$200,200, Account 51201.02 was \$8,300, Account 51201.03 was \$700, 513101.01 was \$48,800, Account 514101.01 was \$64,000, and Account 51410.02 was \$5,100 for a total of \$327,100. In 2006, the total was \$315,322.07. Manager Metzler asked for guidance from Council as to where the \$75,000 should be cut.

Manager Metzler stated that in addition to himself, there was his secretary Linda O'Neill, a principal clerk typist, Robin Schamach, administrative support specialist, Jim Van Kruijningen, a part time floating secretary and Cathy Tyls, assistant purchasing agent. Deputy Mayor Swain asked Manager Metzler how long these employees had been with him. Manager Metzler stated that Linda O'Neill was there before him, the administrative support specialist started in 2007, the purchasing agent has been there for 22 years, Robin Schamach has been here for ten years and Danielle Pettineo has been there since 2006.

Mayor Weinstein noted that when Manager Metzler accepted his job he did not have an assistant. He asked Manager Metzler if he could handle his responsibilities without an assistant. He noted that the assistant position was added during a better financial time. Manager Metzler stated that an issue was raised about his comp time, which has decreased since he could defer projects to his assistant. He stated that the

administrative assistant handles all the regulatory items such as LOSAP and Veterans and Volunteers Program for emergency management since that position became part time. Deputy Mayor Tedeschi inquired if those responsibilities would be turned over to OEM Coordinator Marks if he position were to become fulltime. Manager Metzler stated they would not.

CFO Eccleston stated they were at cap now. If they cut the \$75,000 they would be under cap and they would have it to use for next year's budget. Mayor Weinstein asked if they would be over cap if they didn't do any cuts and money from last year was put into the insurance reserves. CFO Eccleston stated that they would still be at cap. Mayor Weinstein verified that putting more money into the reserves would not hurt the cap. He suggested they make cuts and put some of 2007's money into the reserves.

Deputy Mayor Tedeschi stated that CFO Eccleston's original recommendation requested \$800,000 in these two accounts and noted that Manager Metzler's  
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recommendation reduced those requests by 73% down to \$288,000. He asked CFO Eccleston if the \$500,000 surplus from the other accounts could be applied to the insurance accounts. CFO Eccleston stated they could not do that as they would be over cap. Deputy Mayor Swain inquires as to what point they would be over cap. CFO Eccleston explained they were at cap now and would only be over cap if they add items to the budget. Deputy Mayor Swain asked if they would go over cap if they funded the insurance. CFO Eccleston stated that if they funded the insurance through the appropriation reserves, it is just a transfer that will appear on the next transfer resolution that automatically goes into the self insurance fund, and does not flow through the budget and has no impact on cap. Mayor Weinstein noted that they could also make cuts in the budget, coming in under cap. The funds from last year would flow into the reserves and would not affect the cuts in terms of being under cap. CFO Eccleston confirmed that. He will present a transfer resolution at the next meeting putting \$300,000 into the liability fund. There is a small transfer into terminal leave account. This will leave \$200,000 to be placed in surplus.

Councilmember Trawinski confirmed that there will be a RIF of one employee. Mayor Weinstein suggested that they make a list of possible cuts before making a final decision.

#### Mayor and Council:

Councilmember Trawinski asked if the Council's budget contained a salary expense for someone to take minutes at the various committee meetings. CFO Eccleston stated there is \$15,000 in wages for a part time employee to do the minutes. Mayor Weinstein suggested they use the tape recorder and have a committee member take minutes on a rotating basis. The tape would be the back up. This would save \$15,000. Councilmember Baratta suggested they cut the salaries for the Council, which would save \$7,500.

It was the consensus of Council that their paychecks be stopped with the next pay cycle.

### Financial Administration:

Councilmember Trawinski wondered if the professional services item for the auditors could be put out for bid. Mayor Weinstein stated that they had signed a contract. It could not be changed this year.

### Legal Services and Costs:

Councilmember Trawinski asked Manager Metzler if they could receive an analysis of the cost to bring legal services back in house. He felt that they could hire an in-house attorney for \$75,000 to \$80,000. Mayor Weinstein felt it would cut down on outside legal services. He wondered if it could be done now. Manager Metzler stated there were signed contracts for outside legal services. Councilmember Trawinski stated that

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any attorney's contract could be terminated. Mayor Weinstein was interested in adjusting the support services.

Manager Metzler stated that the current attorney was paid \$25,000 for support services. Councilmember Trawinski stated that his calculations indicated they were paying over \$200,000 a year for outside services. Mayor Weinstein felt it was a good idea to do the analysis. Councilmember Trawinski inquired if any of the current outside attorneys were paid as employees. CFO Eccleston stated that they were all professional service consultants, with the exception of the judge and prosecutor.

### Engineering Services and Costs:

Deputy Mayor Tedeschi inquired why there was a 40% increase in regular salaries from 2006 through the current request. In 2006 salaries were \$150,000 a year and Manager Metzler was requesting \$209,000. Deputy Mayor Tedeschi stated there were four and one half employees listed and noted that a part time employee was added in 2007. CFO Eccleston stated that a part time employee earning \$15,000 a year was eliminated in 2008.

### Planning Board:

Councilmember Trawinski suggested they consider reducing salaries for the Board Attorneys.

Deputy Mayor Tedeschi noted that salaries have been increased 75% in two years. CFO Eccleston noted that they added a Housing Officer for COAH. Deputy Mayor Tedeschi inquired why the Housing Officer was paid an extra salary of \$7,000 if the work was done

during regular working hours. Manager Metzler stated that the Housing Officer must attend evening meetings on a regular basis. Deputy Mayor Tedeschi asked Manager Metzler to report back on the number of COAH meetings that were attended.

#### Zoning Board:

Councilmember Trawinski stated that he would like to review the costs for outside legal, engineering and/or outside environmental consultants. Since most of the fees are vouchered back to applicants, the amount that the professionals get as their base is usually low. He noted that the costs of the planners necessitated by the Landmark litigation were not reflected in this budget.

#### Insurance:

Deputy Mayor Tedeschi noted that last year's budget showed \$13,000 for eye glass reimbursement and \$6,400 was spent. This year's budget was \$11,000. He proposed they reduce that amount by \$4,000. CFO Eccleston felt there would be a problem if every employee asked for \$200 this year.

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Deputy Mayor Tedeschi asked CFO Eccleston if the amount listed in the budget for self insurance was a reasonable expectation of expenses if no other funds could be added. CFO Eccleston stated that it would leave each fund with \$6,000. Although he would have preferred to have \$1.1 million in the fund, he cannot because of the cap. He will be adding \$300,000 into the Workers' Compensation account and then change the appropriation so there will be \$150,000 in each of the funds, which is better than last year.

#### Acquisition of Police Cars:

Deputy Mayor Tedeschi proposed they purchase four cars, which would realize a savings of \$85,000. Mayor Weinstein indicated he wanted to see a schedule of police cars showing age and mileage. Councilmember Trawinski wondered how they could just cut it without understanding the condition of the fleet.

Manager Metzler felt it was a valid point to include mileage and engine hours in the vehicle report. Councilmember Baratta noted that maintenance costs could increase. Deputy Mayor Tedeschi stated that ten years ago there was one police car for every 2.15 officers. The average age of the car was 3 years, six months. The current ratio is 1.51 cars per officer and the age is 3.21 years. He felt they could make do with three less cars. Councilmember Trawinski suggested they hear from Chief Rose. Deputy Mayor Tedeschi reminded them that Chief Rose had stated that the most cars on the road at any given time were 16.

#### Police:

5211003 Overtime – Deputy Mayor Tedeschi suggested a reduction of five percent for a savings of \$9,500.

5211004 Comp Time – Deputy Mayor Tedeschi suggested a five percent reduction for a savings of \$6,550. CFO Eccleston stated that Police Officers are allowed to accumulate 100 hours comp time, which is unpaid overtime. If not used by November 15<sup>th</sup> they must be paid for the time. Deputy Mayor Tedeschi stated this was a matter of scheduling. He felt it was reasonable to suggest that \$300,000 in overtime could be reduced by \$15,000.

Mayor Weinstein wondered if all departments could cut overtime by five percent. CFO Eccleston stated that he had reduced overtime in all departments to meet the cap. He noted that he had already reduced overtime by \$7,000. There was no reduction in comp time as it was contractual. Councilmember Baratta inquired as to what percentage of overtime was due to emergencies. CFO Eccleston stated 38% (1,400 hours) was for manpower shortage, which was the largest item of the 3,700 hours. He noted that 26%

(951 hours) of the overtime was for arrest reporting, when an officer is held over past their shift in the middle of an arrest, issuing a ticket or accident. Deputy Mayor Swain thought that 38% for manpower shortage indicated a scheduling problem. CFO Eccleston stated their overtime had decreased from last year.

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Mayor Weinstein suggested they reduce overtime by an additional five percent. CFO Eccleston stated they would need to have a plan in place to make those cuts. Deputy Mayor Tedeschi felt it was the Manager's role to implement Council policy by overseeing the Police Chief's action. They were not responsible for writing the plan. Councilmember Baratta wanted to be sure the Police Department was not given a goal they could not meet. Deputy Mayor Tedeschi reiterated his request to cut \$16,050 from overtime and comp time. Deputy Mayor Swain inquired as to the number of employees in the Police Dept. CFO Eccleston stated that there were 78 people including civilians.

Councilmember Trawinski stated that he supported this cut because they have been hiring at the rate of two officers a year and he felt that should enable them to save in manpower overtime. He suggested that Manager Metzler direct Chief Rose to create a plan showing how overtime will be managed. He wanted the plan to come back to Council as part of the monthly overtime reports.

It was the consensus of Council that the comp time and overtime budget be reduced by five percent.

Deputy Mayor Tedeschi proposed that they delay the hiring a new Police Officer until January, 2009, which saves \$19,000. Councilmember Trawinski stated that he would not support that delay. They have followed a program based on the Chief Rose's report but are still below where they need to be. Deputy Mayor Tedeschi stated this was only a six month delay and not a cancellation. The number of patrols has not changed and Chief Rose is putting more officers in traffic survey, traffic enforcement and other details. Having

one less officer in traffic for six months would not affect the safety of the Borough. Councilmember Trawinski stated that residents complain about traffic safety. He felt they were sending an important message by hiring another Police Officer.

State Uniform Construction Code:

Councilmember Trawinski wondered why there was overtime for this department. Manager Metzler explained there were inspections on Saturdays and random sign enforcement. When there is a fire they must inspect the safety of the building. Councilmember Trawinski suggested they make scheduling changes in the future or when a new employee is hired so that there is an employee who works Tuesday through Sunday. Manager Metzler stated there was an employee who did inspections on Saturday for a flat rate. He reminded them that there were plumbing, electrical and building inspections.

Councilmember Trawinski understood the need for an emergency fire inspection, but he felt there should be an employee whose duties included Saturday and Sunday inspections. CFO Eccleston stated that the overtime also included a secretary who attended the Zoning Board meetings. The overtime cost is less expensive than a stipend.

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Emergency Management Services:

Councilmember Trawinski felt that OEM Coordinator Marks should receive a salary increase of \$25,000 as he was doing fulltime work. Deputy Mayor Tedeschi did not support the increase. Councilmember Baratta felt their Office of Emergency Management had an excellent reputation in the County and State. Mayor Weinstein was not ready to increase the salary, as it was a part time position. Deputy Mayor Tedeschi stated if they used the 2007 base salary of \$25,000, with a 4% increase over the next three years, the

cost of the OEM was \$81,000 including a ten percent allowance for benefits. If the salary is increased to \$50,000 the cost increases to \$156,000 or a net increase of \$75,000. This does not include health benefits which would add an additional \$48,000 over three years for a total cost of \$125,000.

Councilmember Trawinski thought that it sent the wrong message if the Police Department and Office of Emergency Management were not properly funded. Mayor Weinstein felt the departments were properly funded. Deputy Mayor Swain inquired as to how long the position has been part time. Manager Metzler stated that it has been that way since June, 2006. Councilmember Trawinski stated that the position has fundamentally been a fulltime position. He noted that they were fortunate to have employees do a fulltime job for a part time salary.

Deputy Mayor Swain did not want to cut out physicals but wondered if it was possible to find this service for less than \$480 per person. Manager Metzler stated that this was a professional service that was awarded by the Borough. Deputy Mayor Tedeschi proposed that it be removed from this department and placed in the Health Department budget. He suggested that all volunteers be given a physical each year. The total cost would be \$65,366 based on 344 participants at an average cost of \$190 instead of \$480. CFO Eccleston will move the appropriate amount into the Health Department.

#### Department of Public Works - Maintenance Garage

Manager Metzler indicated that they eliminated one position so there is one less mechanic. CFO Eccleston noted that 60 percent of the overtime is for equipment maintenance. Manager Metzler pointed out that the mechanics work every snow storm to keep the trucks and plows running.

#### Community Services Act

CFO Eccleston explained that this account is for picking up garbage, street lights, snow removal as mandated under the Kelly bill relating to condominiums.

#### Municipal Court

CFO Eccleston indicated that the number of tickets issued went down but the revenue went up. He has anticipated the entire amount received last year.

Recycling Program

Councilmember Trawinski recused himself.

CFO Eccleston explained that they have eliminated three seasonal employees. The Department Head has said that he will manage with three less people.

Department of Health

CFO Eccleston stated that he will add a line item for the physicals.

Parks and Playgrounds

Councilmember Trawinski thought the amount in contractual services was too high. CFO Eccleston thought it could be cut by \$3,000.

Recreation

Deputy Mayor Tedeschi recommended that the revenue from the Theater which goes into a dedicated by rider fund be used against the operating costs of the Theater. The account has \$80,000 of which CFO Eccleston used \$50,000. He proposed that they move the entire amount into the budget. CFO Eccleston expressed concern about depleting a fund. It will be a problem if there is an expense before the revenue comes in. It will reduce the budget and bring them under the cap. Deputy Mayor Tedeschi indicated that more revenue will come in and replenish the fund.

Celebration of Public Events

Councilmember Trawinski noted that these events generate overtime. If the revenue does not offset the costs of the fireworks, perhaps they should eliminate the fireworks. They are delaying hiring a police officer in order to cut costs. He would prefer to cut the fireworks.

CFO Eccleston pointed out that revenue does not cover the costs although they do obtain sponsors. This line item is not just for the fireworks. It includes the Memorial Day Parade, the street fairs and other events. Last year the fireworks were covered by the sponsors and ticket revenue except for the overtime.

Mayor Weinstein stated that these events bring the community together. They have had an aggressive program to hire two officers a year. They already hired one officer this year. They are only delaying six months.

Statutory Expenditures

CFO Eccleston explained that this item is the State mandated number. It is 80 percent of the cost for Public Employees Retirement System and next year they will be at 100 percent.

Mayor and Council

Deputy Mayor Tedeschi suggested that if the Engineer says it is possible to do the sewer study in two parts, he would like to include \$75,000 the first year and \$50,000 the second year. Councilmember Trawinski suggested that they make Jasper and Glenfair a priority this year. Manager Metzler thought the cost was for Jasper and Glenfair so it could not be divided over two years.

**CAPITAL**Office of Emergency Management

5.03 Turnout Gear - Deputy Mayor Tedeschi thought these items should be in the current budget not in capital. CFO Eccleston indicated that he will look at it again.

Police Department

9.03 Audio Video Equipment - Deputy Mayor Tedeschi proposed that they spread the purchase over three years and reduce it to \$33,000. The original units came from the Prosecutor but the Chief is replacing them. Councilmember Baratta wanted to hear from Chief Rose before they cut this item.

9.29 Office Equipment - Deputy Mayor Tedeschi expressed concern about spending \$55,000 for office furniture. Manager Metzler pointed out that they are getting additional office space so they will need furniture and people are going to be reassigned so they will need work stations. Councilmember Trawinski noted that Manager Metzler has already reduced the request. Deputy Mayor Swain wondered how many people they have working at one time. Manager Metzler indicated that during the daytime tour it could be as many as 25, but some would be on the road. Each detective and each lieutenant has his own work station and they want to put in a work area for the officers to complete their paperwork. Councilmember Trawinski noted that they have made this request for the last three years. Mayor Weinstein suggested they ask Chief Rose before making a decision.

Recreation and Parks

11.07 Improvements to Parks/Fencing - Deputy Mayor Tedeschi proposed putting the

funds for the fence back in the budget. Manager Metzler noted that there will be major

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construction at VanderPlatt and they would be able to do the fence at that time. The Department Head indicated that he could wait to replace the fencing at Mosca field.

### Roads

Councilmember Trawinski wondered if they were going to bill Glen Rock \$8,000 for their share of the doors for the salt dome.

### **Smart Growth:**

Mayor Weinstein indicated that the EDC represented the Borough in Trenton. They are proposing a grant that would do a study of each district that would encompass Chandler Drive to Abbott Road. Councilmember Trawinski stated that he told the EDC that he would not support the transit village concept so the proposal was redone to eliminate all references to a transit village. The grant would be \$50,000 and they would secure \$10,000 in private contributions.

The consensus was to adopt the required resolution next week.

### **EDC**

Mayor Weinstein indicated that they are at a cross roads. They will be coming to the Mayor and Council to explain the options to make the EDC sustainable. He proposed funding \$30,000 starting in the second half of the year which gives them working capital to continue. He would ask for monthly reports.

Councilmember Trawinski thought that they should self-sustaining. The business community has to convince the Council that there is support for the third SID. Councilmember Baratta indicated she would not support using tax dollars. She wanted to hear from the business community in the other areas. She suggested they go through the Chamber of Commerce. Councilmember Trawinski thought there was a commitment made for a period of years and the Borough has lived up to that commitment. They need to develop their ideas and convince the Council that the support is there for a third SID. Deputy Mayor Swain wondered what happens if the Council does not fund them now, but decides to do so later on. CFO Eccleston indicated that the money is not in the budget. Deputy Mayor Swain felt they have done a great deal of good. She expressed concern about cutting them off. Councilmember Baratta stated that she wanted the EDC to continue but she wanted to look at the other ideas they had last year. She does not want to discourage them. Mayor Weinstein stated every time an entity was formed there has been consensus building. Councilmember Trawinski suggested that they ask the Manager Metzler to look at what in kind services the Borough may be able to provide. It may be possible to provide administrative support.

Deputy Mayor Tedeschi indicated that he does not support the townwide SID. He was concerned about the cost of managing the SID and the EDC. He expressed concern that all the contracts are going to the same contractor.

Municipal Clerk Kwasniewski will ask Stu Herrmann to appear before the Council at the April 1, 2008 meeting.

### **Naugle House:**

Councilmember Baratta stated that the developer appeared before the Planning Board with a conceptual plan. The grant that the Borough obtained is \$19,500 for a plan to bring it up to the historical preservation standards. She expressed concern that if the developer brings it up to Code, the historical integrity of the building will be compromised. Attorney Rosenberg indicated that the house is to be stabilized so that the Borough will then be able to decide on the long range goals. The Building Department will have oversight so that nothing is damaged.

Councilmember Baratta was concerned that the Borough will lose the grant if things are done to that building without following the guidelines. She suggested that the developer be required to put funds in escrow instead.

Attorney Rosenberg noted that if Council wants to revisit the developer's portion of the work to be done, he can do that. Councilmember Trawinski thought only the base stabilization work should be done although Councilmember Baratta thought the developer should not touch the house at all.

Attorney Rosenberg reminded the Council that the Borough agreed to the first \$180,000 reimbursement. The developer may prefer to put up the money instead of doing the work.

The consensus was for Attorney Rosenberg to explore this further.

### **Public Comments:**

Sheryl Cashin, 1 Glenfair Road asked if the funds for the study were included in the budget. Mayor Weinstein assured her that at this time, the funds were in the budget.

Felice Koplik, 6 Reading Terrace, stated she attend the Planning Board meeting when they were discussing the Naugle House. She did not think that the owner should be doing work on that building when they are going for a grant so they can do a preservation plan for the building. She expressed concern that the integrity of the building would be destroyed. The Naugle House and the site are in a fragile condition and should not be touched by the developer. A rehabilitation subcode exists which

allows the owner of a historic building to meet more relaxed code requirements in order to preserve the historic value and integrity of the building. She thought this code would  
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be used by the restoration architect. She concluded by mentioning that the National Park Services allows moth balling a historic building.

Mayor Weinstein reported that he attend the public hearing for Bergen County Open Space and spoke about the \$19,500 and the \$300,000 requested for the turf field.

Harvey Rubinstein, 28 Rutgers Terrace wanted to know how much was cut from the budget and how much they will bond. Mayor Weinstein indicated that they cut \$223,000. CFO Eccleston stated it would be a little over \$2 million.

**ADJOURNMENT:**

Upon motion by Councilmember Baratta and second by Councilmember Trawinski the meeting was adjourned at 9:50 p.m.

Respectfully submitted,

Joanne M. Kwasniewski, RMC/CMC/MMC  
Municipal Clerk

The undersigned have read and approve the foregoing minutes.

\_\_\_\_\_  
Mayor Steven Weinstein

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Councilmember Jeanne Baratta

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Deputy Mayor Lisa Swain

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Deputy Mayor Joseph Tedeschi

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Councilmember Ed Trawinski

