

WORK SESSION OF MAY 15, 2012

Mayor Baratta called the meeting to order at 7:00 p.m.

PRESENT: Mayor Baratta, Deputy Mayors Cosgrove and Trawinski, Councilmembers Peluso and Swain.

ALSO PRESENT: Acting Manager Metzler and Attorney Mondello.

AFFORDABLE HOUSING SPENDING PLACE

This item was postponed.

SEWER SYSTEM 1ST AND 2ND STREET

Superintendent Conte was present.

Superintendent Conte explained that the Passaic River overflowed during Hurricane Irene, sending water into the sanitary sewer on Second Street through the manholes and causing the system to surcharge. They were pumping 2.5 million gallons per day out of Saddle River Road. The wet well at the station is 40 feet deep but the water reached to within one foot of the ceiling. They were unable to get into the well to clean it until the water receded. The same thing occurred during Tropical Storm Lee.

During Hurricane Irene he had Rapid Pump and Meter come in with a crane truck to help them unclog the pumps, which were put back in one at a time when they were cleared. To help correct the situation they have installed manhole bowls under the covers along Second Street, which will help to prevent water from entering their system. This is the only correction they can do; they cannot control the river.

Manager Metzler referenced a letter they received from the State regarding flooding in the Passaic River Basin. The letter contained several excellent talking points which he felt were beneficial for the Council to keep on hand. Over the past four years they have seen substantially increased rainfall which has placed more stress on the river. The letter lists the number of homes that have been purchased upstream, which will have a positive effect downstream. The expanded wetlands upstream will allow the Passaic River to go outside of its banks without causing damage.

Councilmember Swain stated that there have been articles about Waldwick's new ordinance regarding residents hooking up their sump pumps incorrectly into

the sanitary sewer line. Superintendent Conte stated they have had a stipulation in their ordinance for several years. When they would go into a house for sewer rodding and discover an incorrect hook up with the sump pumps they would disconnect the pumps and advise the resident that the pumps have to pump outside. The Plumbing Inspector also looks for incorrect sump pump hook ups when he does his inspections. Many sump pumps have been disconnected over the years. Councilmember Swain wondered if they should focus on this issue again. Superintendent Conte did not think so as it involved a limited number of homes. There are two homes that have received special dispensation because pumping into the street has caused a safety hazard at an intersection.

CHANGE ORDERS

Manager Metzler stated that Engineering submitted a change order for Project 2175 – Senior Center Exterior Improvements for an additional \$750, as the sprinkler system had to be rerouted due to construction conflicts. The Certificate of Funds has been received from CFO Palermo and the project has been funded through the Community Development Block Grant.

There was also a change order for Project 2189 – Roadway Improvements 2011 in the amount of minus \$18,747.44, as the actual costs were less than projected.

There was consensus to approve the change orders for Project 2175 – Senior Center Exterior Improvements and Project 2189 – Roadway Improvements 2011.

EMPLOYEE HANDBOOK AND POLICY AND PROCEDURES

Manager Metzler distributed a copy of the Employee Handbook and Policy and Procedures. Since they belong to the JIF there were certain items that needed to be included in their employee handbook in order to reduce their deductible. He urged the Council to review the handbook prior to the next Work Session where it will be placed for consensus.

Deputy Mayor Trawinski questioned the provision requiring an employee to inquire about the length of service when called for Jury Duty. Unless the employee is actually picked for a jury, it is a one day commitment. The assignment judge is supposed to tell the jurors what the anticipated length of trial is but that doesn't always happen. He did not want an employee to be cited for something they don't know. Manager Metzler noted that the policy only states that an employee "shall inquire". Deputy Mayor Trawinski reiterated that he just wanted the Manager to be aware that an employee might not get that information immediately. He was okay with leaving the provision as is.

Mayor Baratta asked if employees were required to sign a form indicating they had read the handbook. Manager Metzler confirmed that they were. Attorney Mondello stressed that if the Council does not accept the changes suggested by the MEL their deductible will increase.

Manager Metzler stated that there were no changes to Policy and Procedures, which will be given to the Department Heads to provide guidance.

REVIEW OF TENTATIVE AGENDA

There were no changes or additions.

OPEN SPACE ITEMS

Attorney Mondello discussed the figures he received from Assessor Henderson. Wagaraw Road was assessed at \$340,000 to \$360,000 and Dunkerhook was assessed at \$350,000 to \$375,000. After the acquisition of the Dube property, they will have between \$114,000 and \$134,000 left in Green Acres funding. Deputy Mayor Trawinski stated that they did not have enough time to do an Open Space Trust Fund application to the County without the loss of DEP funding. They could use the Open Space Trust Fund Revenue to finance the difference on one of the two properties so they do not lose the remaining funds.

He noted that they receive about \$300,000 annually from the Municipal Open Space Trust Fund; perhaps they could use some of that money. Manager Metzler thought they should use the money generated from that fund. Deputy Mayor Trawinski stated that with interest rates being so low they could get less than 1% on the bonding and paying it off out of the revenue stream or they could just use the lump amount they have. He suggested getting recommendations from Manager Metzler and CFO Palermo and obtaining the finance costs.

Deputy Mayor Cosgrove asked when they would lose the money. Deputy Mayor Trawinski stated they had until the end of the year, but they would need four to six months lead time with Green Acres. He recalled Michael Hakim indicating that the funding might not be pulled if a project was in the works or they were under contract.

Deputy Mayor Cosgrove felt they should work on acquiring the Dunkerhook property since they had already purchased the Naugle House. Mayor Baratta, Councilmember Swain and Councilmember Peluso agreed. Deputy Mayor Trawinski felt they should acquire the Wagaraw property because of the

flooding issue with the Passaic River and because it was the northern end of the river walk.

There was consensus to use the Open Space funding to acquire the Dunkerhook property, with Deputy Mayor Trawinski dissenting.

RFQ's FOR AUDITOR

Deputy Mayor Trawinski recommended hiring Garbarini and Company. There were no recent political contributions of any consequence. Councilmember Peluso felt they should hire Weilkotz. They have used them in the past and there have not been any problems. Deputy Mayor Cosgrove felt it was time to change auditors. He did not think was a good idea to have the same auditor for longer than ten years. He felt it was time for a new perspective.

Manager Metzler asked if they could make the agreement effective as of July 1, 2012, as they were in the middle of redoing the financing on the Community Center with the current auditor. If they make a change now it would set the timing back. He anticipates this being completed by June 12th.

There was consensus to hire Garbarini and Company as Borough Auditor as of July 1, 2012, with Councilmember Peluso and Councilmember Swain dissenting.

ADA TRUST ACCOUNT

Councilwoman Swain stated that the ADA Committee would like to establish a Borough account. Manager Metzler explained that Council consensus was needed to open a dedicated fund for the ADA Committee, which would enable the Committee to be covered under the Borough's insurance. The Committee will have to comply with the same purchasing regulations as the Borough, such as using purchase orders and depositing checks within 48 hours of receipt. The Committee will also not have a non-profit status.

Deputy Mayor Cosgrove asked if the Committee was still considering applying for 501(c)3 status, which would allow donations to the ADA Committee to be tax deductible. Councilmember Swain stated the Committee was no longer pursuing that. The Borough account would allow the Committee to host dances and other events, and use the proceeds to pay for the DJ and other expenses. Deputy Mayor Cosgrove thought the Committee should register for 501(c)3 status so that they can accept larger donations for projects such as the playground. Manager Metzler stated that they would need to send a resolution to obtain approval from the State to open up the account.

There was consensus that the ADA Committee be allowed to open a dedicated account within the Borough.

The meeting was adjourned to Special Meeting at 7:33 p.m.

Mayor Baratta reconvened the Work Session at 7:50 p.m.

COUNCIL LIAISON REPORTS

Councilmember Swain stated that the Recreational Facilities Committee met to discuss Memorial Pool. She will provide an update when the Manager discusses this later on in the agenda.

The Green Team is holding a Green Fair next Tuesday. They are working on grant proposals from Sustainable New Jersey, since Fair Lawn has bronze certification and may be eligible for a \$10,000 or \$20,000 grant.

The ADA Committee has rescheduled their meeting for tomorrow night.

Councilmember Peluso stated that he, Deputy Mayor Trawinski and Manager Metzler attended a Shared Services meeting with the Board of Education. There are other cost saving measures that will be discussed later in the agenda.

He attended the installation ceremony last Friday for the American Legion Officers. It was a great event. He thanked the members for their service to our Country.

Deputy Mayor Cosgrove stated that he attended the American Legion installation. It was good to see the group of veterans and their County representatives, who spoke very highly of Fair Lawn's Legion and all the things they do for the County. He congratulated everyone.

The Fire Department's 100th Anniversary Celebration will be held on June 16th at Memorial Park from 1:00 p.m. to 5:00 p.m. There will be food, music and entertainment. The Department is talking about increasing the requirements to become an officer with the Incident Command Structure (ICS). He will be speaking to Attorney Mondello about adding additional schooling for superior officers in the ordinance.

He stated that the street cleaner leaves an accumulation of dirt at the hydrant by the training center. He asked if DPW could clear the area of mud and debris so that the area is clear for their practice sessions.

He concluded by stating that he attended the 70th anniversary of the Men's Progress Club at the Fair Lawn Jewish Center. It was a great event and was attended by many people. He congratulated the members of the Men's Progress Club and the Fair Lawn Jewish Center for being great neighbors in Fair Lawn.

Deputy Mayor Trawinski stated that the Planning Board meeting on Monday was a continuation of the Landmark application. The applicant's traffic expert testified about various offsite traffic reviews that were done. There was a variety of questions from Board members regarding other areas that they felt should have been considered but were not.

The Board discussed what traffic calming devices the Council would like to see at the intersection of Plaza Road and Ramsey Way. A Board member suggested installing a lighted pedestrian crosswalk which would be activated when the button was pushed. This would also be accompanied by warning signs. He suggested that Manager Metzler obtain input from Traffic Safety Officer Franco on that and other traffic calming devices. Traffic reports have been submitted to Traffic Safety Officer Franco but there was no response yet. The reports need to get back to the Planning Board and the Council with his comments, as there is concern about traffic impact on Plaza Road from Berdan to Fair Lawn Avenue.

There was consensus that Manager Metzler speak with Traffic Safety Officer Franco for input on traffic calming devices at Plaza Road and Ramsey Way. The Manager will also request that Traffic Safety Officer Franco return the traffic reports to the Planning Board and the Council with his comments.

Deputy Mayor Trawinski stated that Landmark was being continued to the next regularly scheduled meeting on June 11th and two new site plan applications will be heard at a special meeting on June 25th.

Mayor Baratta stated that she attended the Environmental Commission meeting. The Commission inquired about the Environmental Inventory which has not yet been adopted by the Planning Board. She asked Manager Metzler to discuss the status of the Environmental Inventory with the Planning Board secretary.

She stated that Wendy Dabney, Chair of the Environmental Commission sent a letter to the Council in February which may have fallen through the cracks. She asked that the letter be redistributed so they could discuss it. Manager Metzler stated that he will resend the letter.

The Commission was concerned about a nursery school 16-00 Pollitt Drive, which is in the plume of the contaminated site. Health Officer Wagner is looking into it. Deputy Mayor Trawinski stated the DEP requires that nursery school cleanups meet residential requirements. Planning Board member Cristina Cutrone stated that this application was heard at the Special Meeting. They asked about contamination and toxins and were reassured that everything was in order. The application was approved.

Mayor Baratta stated that the Commission was interested in reestablishing the Pedestrian Safety Committee. If the Council agrees she would like to have people submit their resumes. Deputy Mayor Trawinski suggested distributing the report compiled by Phil Plotch and his committee to the new Councilmembers. Deputy Mayor Cosgrove stated that he would be in favor of the Pedestrian Safety Committee as another pedestrian was hit by a car this week.

Councilmember Swain stated that she attended the American Legion installation ceremony. It was great to see not only the male officers but the women as well. Every man had a great woman behind him. The women have their own committee and they were wonderful.

She reminded residents that there is a paper shredding event on June 3rd from 12:00 to 3:30 p.m. at the Recycling Center.

She asked if Traffic Safety Officer Franco could look at the intersection of Plaza Road and High Street. There is a painted crosswalk, but it is extremely dark at night and it is difficult to see pedestrians. She liked the idea of a lighted crosswalk.

Deputy Mayor Trawinski stated that the newer devices can be set on a timer, which would be helpful to the Lubavitch congregation who cannot touch mechanical devices.

Manager Metzler stated that he attended a meeting at Elmwood Park regarding pedestrian crossing at the Broadway train station. Elmwood Park made a request to the State to install a pedestrian cross walk, which is a \$3 million dollar project, but the State does not have the funding. However, if Elmwood Park and Fair Lawn share the cost of the Engineering the State is willing to install a "Hawk" device, which is a timed signal on either side of the bridge. He agreed to see if Engineer Garrison could do the design work, with Elmwood Park splitting the costs, but Engineer Garrison stated that he will not have the time. Elmwood Park outsources their Engineering work to Boswell Engineering, who has been asked to provide a cost estimate. Once that information is received, he will need a resolution from the Council stating they agree to share

the costs. The State feels confident that if the Engineering portion is done they will be able to fund the project.

Mayor Baratta stated that NJ Transit buses are discharging passengers at the bus stop right after the Fair Lawn Avenue west exit on Route 208. The passengers are walking up the exit ramp to Fair Lawn Avenue because the grassy area is too high. This is a dangerous situation especially at night.

Deputy Mayor Trawinski stated that he neglected to thank Manager Metzler for giving them the results of the savings as a result of their participation in the New Jersey SIM Program, which amounts to a 21% savings of \$20,215.95.

SHARED SERVICES BOARD OF EDUCATION

Councilmember Peluso stated that he, Deputy Mayor Trawinski and Manager Metzler attended the Shared Shares Committee. The Board of Education discussed being billed by the Borough for using Borough facilities when they did not bill for using Board of Education buildings. There was a concern about not billing for the Community School camp, because there might be non-residents participating. They received an email from Joanne Wilson stating that out of 196 campers enrolled only four were non-residents. The Board of Education felt it was unfair for them to be charged for using Borough buildings since they do not charge Fair Lawn All Sports to use their schools. The Board proposed that these fees be eliminated.

Mayor Baratta asked if the Board of Education charged for janitorial services. Councilmember Peluso explained that they only charge for those services when the Fair Lawn Track Association has their track meet or when the wrestling tournament takes place, as they are both big events and extra staff has to be on call. Manager Metzler stated that the Board of Education pointed out that during inclement weather, the Board allows the Summer Concert Series to be held inside Memorial School, which incurs custodial overtime.

They had agreed to allow the Board of Education to use the Community Center free of charge, only billing them for the technicians. The Board of Education provided the Borough with buses for the Clean Communities Program and billed them \$900 for the drivers. When he questioned why the Borough was billed, the Board of Education stated that those fees were paid with funds the Borough received from a grant. He noted, however, that those funds could be used for other Clean Communities initiatives if they didn't have to pay for the drivers. He recommended making this policy unilateral across the board. He felt this would be beneficial to the Borough.

Councilmember Swain asked if Deputy Mayor Trawinski, Councilmember Peluso and Manager Metzler were in agreement that the fees for the Community School and the camp be eliminated. Deputy Mayor Trawinski, Councilmember Peluso and Manager Metzler stated that they were. Deputy Mayor Cosgrove stated that it was the taxpayers' money either way. This would eliminate the cost of preparing the paperwork. Manager Metzler stated that they will expect the Board of Education to waive the fees for bus drivers.

There was consensus to approve the elimination of fees for the Board of Education to use the Community Center and waive the fee for the Community School Camp to use Memorial Pool, with the understanding that the Board of Education waives their fees for use of their bus drivers.

Councilmember Swain asked Manager Metzler if he will have to revise the fee ordinance. Manager Metzler stated that he was already working on the fee ordinance regarding the Community Center, so he will incorporate this change.

USE OF MEMORIAL POOL BY ELMWOOD PARK AND SADDLE BROOK

Manager Metzler stated that they received a request from Elmwood Park and Saddle Brook to use Memorial Pool as they have done in past years.

Deputy Mayor Trawinski stated that his brother is a Councilmember in Elmwood Park. Long before his brother was a councilman he voted on this issues and this was a continuation. He did not believe there was a conflict. Attorney Mondello confirmed that he did not see a conflict.

There was consensus to approve an inter-local agreement allowing Elmwood Park and Saddle Brook to use Memorial Pool.

POOL COMMITTEE REPORT

Councilmember Swain stated that the Committee discussed having one building to house facilities such as the snack bar, bathhouse, office, etc. The Committee felt the best location for the building would be on the east side of the pool where the ground was higher. Engineer Garrison, who attended the meeting, advised that although the ground was higher they would still need to raise the building to ensure that it was flood proof. Engineer Garrison is going to develop plans for the project.

Manager Metzler stated that they will be working on the pool in stages. Two of three trailers have been delivered and are being hooked up. They will most likely rent trailers again next season but if they meet the time line established by

Engineer Garrison, they could have a facility in place for the 2014 season. Engineer Garrison will be obtaining preliminary estimates on cost. Once that has been narrowed down he will make a recommendation to the Council. There is a line item in Engineering's Capital budget that will cover the costs of the drawings.

Deputy Mayor Trawinski stated that the Committee needed to be sensitive to the neighbors. Councilmember Swain stated that if they move ahead with the project they will hold sessions at the Library, Community Center and Senior Center to inform residents, answer questions and address concerns.

RESIDENT SURVEY

Manager Metzler stated that at the last Work Session he recommended composing a resident survey to be sent home with the next Tax bill. He distributed a draft of the survey and urged the Council to email him with their comments and suggestions.

He noted that the Council had asked him to put together a cost saving plan. He wanted the Council's feedback about having a four day work week on a temporary basis, for employees within the Municipal Building. The employees would still work 35 hours, but the building would be closed on Fridays. He spoke to Teaneck who has a four day work week and learned the energy savings would be minimal. However, there are savings in overtime costs. Additionally, since the chiller bids have been rejected the warm temperatures in the building will only get worse as they move into the summer. Under the best case scenario, he did not foresee having the air conditioning fixed until mid to late July.

Mayor Baratta wondered how there would be a savings in overtime since they did not see any savings when employees were furloughed. Manager Metzler stated that the four day work will not apply to people in the field; it would only apply to employees working inside the Municipal Building. Wednesdays would be a 12 hour work day because that is when Court is held so overtime for that Department will be less. The Municipal Clerk does not receive overtime for attending meetings but the Assistant Clerk does. They would have flexible hours and on those particular days the Assistant Clerk would come in later and work later. He will have a better idea of things tomorrow after he meets with the Department Heads, who have been asked to do an analysis of potential cost savings. This has not gone out to the employees. He wanted to know if the Council was willing to consider this before he researched this further.

Deputy Mayor Trawinski stated that he would be willing to consider a four day work week but his decision would be highly dependent on the cost analysis.

Councilmember Swain wondered how many residents come into the Borough on Fridays. Manager Metzler thought that the benefit of being open late would outweigh the loss of Fridays. Employees would work 8:30 a.m. to 5:30 p.m. on Mondays, Tuesday and Thursdays and until 8:30 p.m. on Wednesdays.

Mayor Baratta asked when Manager Metzler wanted to mail out the survey. Manager Metzler stated that they will be doing a separate mailing since the mailing of the tax bills has been outsourced and the cost would be too high. Councilmember Swain asked that Manager Metzler inform the Council as to the cost of the mailing.

BICYCLES FOR SCRAP METAL

Manager Metzler explained that they hold auctions to get rid of surplus municipal equipment including hundreds of bicycles, some of which are sold for \$1.00 because they are junk. Chief Rose would like to send those bicycles out for scrap metal instead of auctioning them.

There was consensus that Chief Rose be allowed to sell the confiscated bicycles for scrap metal.

MISCELLANEOUS PUBLIC COMMENTS

Pam Coles, 13-34 George Street expressed concern about the pedestrians walking up the Route 208 ramp. The ramp has a blind curve and the pedestrians were coming up the center of the ramp. She has also seen pedestrians at the intersection of Route 4 and Route 208. Mayor Baratta stated that the Manager would look into this with the State.

Ms. Coles asked if the Police could be more vigilant with pedestrian traffic and crosswalks on Fair Lawn Avenue or if the Auxiliary Police could be used to monitor this. Manager Metzler stated that the Police periodically target pedestrian crosswalk issues.

Ms. Coles thought it was a great idea to extend Memorial Pool privileges to the neighboring towns. She thanked Manager Metzler for the work he did to get Memorial Pool open this year. It was a huge undertaking given the August, September and October storms. Manager Metzler stated that he would pass along her thanks to the employees.

Ms. Coles stated that she liked the idea of the pool building on the east side of the park; however, she was concerned about easy access to handicap parking

spots. Mayor Baratta stated that Engineering will take that into account as they move forward with any plans.

Ms. Coles concluded by asking if a resolution granting a historic easement for the Naugle House was being considered. Attorney Mondello stated that since part of the funding was from the County, there is an agreement that the property cannot be used for town houses or apartments. Ms. Coles felt this should be stated in an actual resolution since they have given ten years and a lot of money to preserve this historic site. Mayor Baratta stated that they will look into this.

Craig Miller, 5 Ramapo Terrace asked when the damaged fencing along Memorial Pool will be repaired. Manager Metzler stated that it will be repaired before the pool season begins.

Mr. Miller stated that another dangerous bus stop was Plaza Road and Route 208 North by the Ambulance. He often sees pedestrians walking down the ramp.

He concluded by stating there was discussion at last night's Planning Board meeting as to who was going to maintain the intersection. Deputy Mayor Trawinski stated that the issue about the pedestrian walkway was being sent to Traffic Safety Officer Franco for review. The Borough would maintain the intersection. There was a separate discussion about traffic lights because the State warrants were not satisfied. Even if they wanted to put a light there they could not.

Joan Goldstein, 12 Bedford Place stated that it was the #164 bus that stopped on Route 208. Deputy Mayor Cosgrove asked if there was a sidewalk coming down. Ms. Goldstein stated that there was not. She stated that there is no stop sign at Abbott Road and Howard Avenue where it bends into a "y". It is a dangerous area for both cars and pedestrians.

Since they were a Sustainable New Jersey Community they are eligible for grants. Ms. Goldstein stated that the Green Team's issue this year was safe ways to school. The NJ Transit Police have a safety program. She wanted them to speak to the High School students, but the Police want to go to the lower grades. Deputy Mayor Cosgrove stated that this was all about education. When you stop for someone in the crosswalk, cars honk at you. Deputy Mayor Trawinski suggested reaching out to Tim Yuskaitis who is a NJ Transit Police Officer.

Councilmember Swain stated that Howard Avenue was the perfect location for a traffic circle so cars can only go around in one way. They could put a garden in the middle. Ms. Goldstein stated that there are several streets in town that have medians, which the Green Team is thinking about turning into gardens. It keeps them from having to cut the grass and looks nice. Mayor Baratta stated that the Garden Committee did something similar on Plaza Road. The improved appearance has helped to reduce garbage.

Rich Seibel, Halsey Road thanked the Mayor, Council, Manager and Borough Attorney for their efforts in maintaining the sign board in front of the Municipal Building and the American flags. Today is Officers' Memorial Day so the flag is at half staff. It is also Police Week from May 13th to May 19th so he encouraged residents to thank a Police Officer. Memorial Day, Flag Day and July 4th were all approaching.

Mayor Baratta introduced Kamiya Patel, Rachel Lehkt and Melanie Griffiths, who were present to discuss a Bicycle Race to benefit St. Jude's Children Hospital. The race will take place at Memorial Park during the Canoe Regatta. The girls will be coming to the next Council Meeting to discuss their fundraiser.

Rachel Lehkt stated that they wanted to do a bicycle race in order to raise donations for St. Jude. Melanie Griffiths stated that they wanted to combine this fundraiser with another event so that they could get more people. If people cannot attend they could make a donation. Kamiya Patel stated that they wanted to do this because they can make a difference in a child's life. They have raised \$200 so far from lemonade stands. The age of the participants is seven through 18 and racers will be grouped by age. Mayor Baratta stated that she will be getting back to the girls next week with information from St. Jude's and the Police Department.

Igor Lekht, 13-54 Commerford Place stated that the girls came up with the idea and met with the Mayor several times. He thanked Mayor Baratta for her help and ideas. They will need help from the Police Department in arranging a small scale race and coordinating the safety arrangements. The girls will be selling tee shirts and caps.

Deputy Mayor Trawinski asked the girls, who are fifth grade students at Milnes School, if their teachers were aware of this event. Mayor Baratta stated that the girls will be making flyers that will say the Mayor and Council have approved this event. The flyers will be distributed to all the schools. Donation checks can be made out to St. Jude's.

Councilmember Swain asked about the distance of the race. Rachel stated that they were thinking about going around Memorial Pool for as many times as they could. Mr. Lehkt stated that it would make more sense to have a closed course in the parking lot with staggered starts. Lt. Bastinck will help with this.

Councilmember Swain stated that helmets should be required. Mayor Baratta stated that helmets will be on sale at the Canoe Regatta through the Alliance for Substance Abuse Prevention.

Cristina Cutrone, 25 Lowe Avenue stated that the traffic light at Morlot Avenue and River Road could use an arrow or delayed green, as no one knows who should go first. Deputy Mayor Trawinski stated that a controller device was donated by the County and should be ready for installation. Manager Metzler stated that there is a work order for the project; however there is only one electrician who has to hook up trailers at Memorial Pool and install American flags for Memorial Day. This is not a small project as cables have to be pulled underneath the roadway. There are also concerns about damaging the underground wires. Ms. Cutrone asked if this would be a delayed green light. Manager Metzler stated that the only portion he was certain of was the countdown timers, but he will find out.

CLOSED SESSION RESOLUTION:

Upon motion by Deputy Mayor Trawinski and a second by Councilmember Swain, the following closed session resolution was unanimously adopted at 8:50 p.m.

WHEREAS; the Open Public Meeting act of the State of New Jersey permits the public to be excluded from certain matters to be discussed by the Governing Body; and

WHEREAS; the Mayor and Council of the Borough of Fair Lawn desire to discuss Personnel – Ethics Board, Rent Leveling Board and Police Chief Negotiations; and

WHEREAS; these matters are ones which permit the exclusion of the public from such discussions; and

WHEREAS; minutes will be taken during this closed session and once the need the confidentiality no longer exists the minutes will be available to the public.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Fair Lawn that the public be excluded since these matters as set

forth above are ones which permit the exclusion of the public from such discussions.

ADJOURNMENT

Upon motion by Deputy Mayor Trawinski and a second by Councilmember Swain, the Work Session was adjourned at 9:15 p.m.

Respectfully submitted,

Joanne M. Kwasniewski, RMC/CMC/MMC
Municipal Clerk

The undersigned have read and approve the foregoing minutes.

Mayor Jeanne Baratta

Deputy Mayor John Cosgrove

Councilman Kurt Peluso

Councilwoman Lisa Swain

Deputy Mayor Ed Trawinski