

WORK SESSION OF DECEMBER 1, 2015

Mayor Cosgrove called the meeting to order at 7:30 p.m.

PRESENT: Mayor Cosgrove, Deputy Mayor Dunay (late) Deputy Mayor Lefkowitz, Councilmembers Peluso and Swain.

ALSO PRESENT: Municipal Clerk/Deputy Manager Kwasniewski and Attorney Mondello.

CLOSED SESSION RESOLUTION

Upon motion by Councilmember Swain and a second by Deputy Mayor Lefkowitz, the following closed session resolution was unanimously adopted at 7:35 p.m.

WHEREAS; the Open Public Meeting act of the State of New Jersey permits the public to be excluded from certain matters to be discussed by the Governing Body; and

WHEREAS; the Mayor and Council of the Borough of Fair Lawn desire to discuss Personnel – Police Department; and

WHEREAS; these matters are ones which permit the exclusion of the public from such discussions; and

WHEREAS; minutes will be taken during this closed session and once the need for confidentiality no longer exists the minutes will be available to the public.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Fair Lawn that the public be excluded since these matters as set forth above are ones which permit the exclusion of the public from such discussions.

Deputy Mayor Dunay arrived at 7:40 p.m.

Mayor Cosgrove reconvened the meeting at 7:50 p.m.

REVIEW OF TENTATIVE AGENDA

Municipal Clerk/Deputy Manager Kwasniewski stated they are swearing in a new Police officer next week. She is adding a resolution approving the minutes for the November 10th Work Session and Closed Session.

COUNCIL LIAISON REPORTS

Councilmember Swain reported that RRIC is meeting Thursday morning and the Green Team is meeting tomorrow night. The ADA Committee had its final meeting of the year last week.

The Arts Council's Gratitude Project is underway. They wondered about obtaining 501(c)4 status. They also inquired about having a display case in the Community Center atrium, similar to the one in the Library. Municipal Clerk/Deputy Manager Kwasniewski suggested the Arts Council submit a request, as there is a small line item in the current budget for Council committees. She will mention this to Manager Van Kruijning and CFO Palermo for consideration in next year's budget.

Mayor Cosgrove stated it is expensive for the Arts Council to become a 501(c)4. Councilmember Swain stated she explained that to the Committee. She felt a small budget would be suitable.

Councilmember Peluso did not have any updates to report.

Deputy Mayor Dunay reported that the Environmental Commission will be holding a joint meeting with the Green Team tomorrow to plan the Green Fair. The Property Maintenance Committee is meeting next week to pick the winners of the essay contest. He noted the Committee is scheduled to make a presentation at the next Council meeting, but he did not think they would be ready. He will speak to George Bate to confirm the date. Municipal Clerk/Deputy Manager Kwasniewski stated they could reschedule for January.

Deputy Mayor Lefkowitz reported there were no applications before the Planning Board so next week's meeting may be cancelled. She asked if the Shared Services Committee could look into having a program that would have athletes wear sleeves for veterans during Veterans Day. Councilmember Peluso stated they could discuss it at Shared Services and with All Sports at a Work Session. Municipal Clerk/Deputy Manager Kwasniewski stated she will add it to the January agenda. Deputy Mayor Lefkowitz concluded by congratulating Mayor Cosgrove on his engagement.

Mayor Cosgrove discussed the horrific fire that occurred last week. The members of the Fire Department and Emergency Services have been able to speak with counselors from the Phoenix Team, as an incident like this has a lasting effect. The Fire Department did a great job under difficult circumstances.

The Shade Tree Commission did not meet. He asked the EDC Planner to make a presentation on the Radburn Study at a January Work Session so the Council can provide their input before the final plan is presented to the public.

REVIEW OF RFQ's FOR PROFESSIONALS SUBMITTED

Municipal Clerk/Deputy Manager Kwasniewski reviewed the spread sheet she sent home to the Council. Two vendors sent emails after the fact to explain their pricing.

GRANT WRITER

Municipal Clerk/Deputy Manager Kwasniewski reported that she received two proposals. Mayor Cosgrove stated that Manager Van Kruijning conveyed to him

that the Borough was doing most of their own grant applications and a grant writer was not necessary. Municipal Clerk/Deputy Manager Kwasniewski stated they did not need a grant writer for CDBG or DOT grants, but they do need someone to advise them about unknown grants such as for the Arts or Recreation. Mayor Cosgrove suggested having Manager Van Kruijning check references. If necessary, they can invite the companies to attend a Work Session.

Councilmember Swain suggested using more than one grant writer. Since Capital Alternatives does not charge unless money is received, there is no downside to using them to focus specifically on transportation, while the other firm looks into new money opportunities. Municipal Clerk/Deputy Manager Kwasniewski confirmed they can use both companies. Mayor Cosgrove suggested inviting Bruno Associates to a Work Session in January.

There was consensus to have Manager Van Kruijning check the references for Bruno Associates and invite them to a Work Session in January.

WORKERS COMPENSATION CLAIMS MANAGEMENT SERVICES

Attorney Mondello stated that he requested the RFQ for Workers Compensation Claims Management Services because he has had some difficulties working with Bergen Risk. However, since Bergen Risk found out about the RFQ the relationship has improved tremendously. With the Council's permission, he would like to continue using Bergen Risk next year.

Mayor Cosgrove stated he did not have a problem continuing with Bergen Risk but asked that Attorney Mondello keep them apprised.

There was consensus to continue using Bergen Risk in 2016.

INTERLOCAL AGREEMENT FOR HEALTH SERVICES

HO-HO-KUS

Municipal Clerk/Deputy Manager Kwasniewski reported that Health Officer Wagner recommended keeping the same fee of \$6,000. Ho-Ho-Kus is a small town of 4,000 and the fee is adequate to cover the cost of the health services they provide. She noted that Manager Van Kruijning agreed with the recommendation. There was consensus to approve an Interlocal agreement for health services with Ho-Ho-Kus, with no increase in fee.

RIDGEWOOD

Municipal Clerk/Deputy Manager Kwasniewski stated Health Officer Wagner is recommending an increase of \$115 or 1.34%. Over the last three years the fee has increased 6.3%. Health Officer Wagner believes that the fee of \$8,750 will be

sufficient to cover the provided services. She noted that Manager Van Kruiningen is in agreement with the recommendation.

There was consensus to approve an Interlocal agreement for health services with Ridgewood and increase the fee \$115.

2016 ITEMS

Municipal Clerk/Deputy Manager Kwasniewski reported that the Reorganization meeting will take place at 7:00 p.m. on the first Tuesday in January, 2016, unless the Council chooses to have it on New Year's Day. The Council was fine with scheduling it on Tuesday, January 5, 2016. Municipal Clerk/Deputy Manager Kwasniewski stated that the reelected Councilmembers need to have someone to swear them in.

TOWN CRIER

Mayor Cosgrove stated that he can reach out to the Town Crier. Municipal Clerk/Deputy Manager Kwasniewski stated that she will send him an email.

INVOCATION/BENEDICTION

Municipal Clerk/Deputy Manager Kwasniewski inquired as to who would be doing the Invocation and Benediction. She reminded them that they try to have both a Christian and Jewish Clergy member present. Mayor Cosgrove asked that Councilmembers send their suggestion to Municipal Clerk/Deputy Manager Kwasniewski.

HONOR GUARD/VOCAL PERFORMANCE

Municipal Clerk/Deputy Manager Kwasniewski asked if the Council wanted the Honor Guard present at the Reorganization and if they wanted someone to sing the National Anthem. Mayor Cosgrove stated that the Honor Guard likes having opportunities to practice. He met a woman at the pool who stated that her daughter, who is a professional singer, would like to sing at the Fireworks. Maybe she is available to sing at the Reorganization.

MISCELLANEOUS PUBLIC COMMENTS

There were no public comments.

CLOSED SESSION RESOLUTION

Upon motion by Councilmember Swain and a second by Deputy Mayor Dunay, the following closed session resolution was unanimously adopted at 8:10 p.m.

WHEREAS; the Open Public Meeting act of the State of New Jersey permits the public to be excluded from certain matters to be discussed by the Governing Body; and

WHEREAS; the Mayor and Council of the Borough of Fair Lawn desire to discuss Contract Negotiations – PBA/SOA, Blue and White and Supervisors Association; Personnel – Appointment of Professionals, Appointment to Various Board, Commissions and Committees; and

WHEREAS; these matters are ones which permit the exclusion of the public from such discussions; and

WHEREAS; minutes will be taken during this closed session and once the need for confidentiality no longer exists the minutes will be available to the public.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Fair Lawn that the public be excluded since these matters as set forth above are ones which permit the exclusion of the public from such discussions.

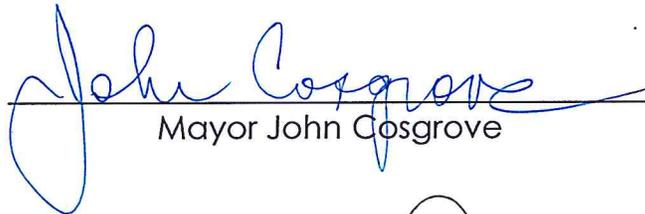
ADJOURNMENT

Upon motion by Councilmember Swain and a second by Deputy Mayor Dunay, the Work Session was adjourned at 9:10 p.m.

Respectfully submitted,


Joanne M. Kwasniewski, RMC/MMC
Municipal Clerk/Deputy Manager

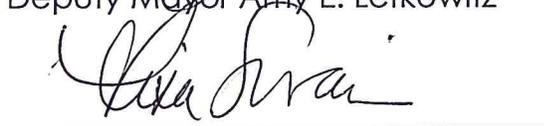
The undersigned have read and approve the foregoing minutes.


Mayor John Cosgrove


Deputy Mayor Daniel Dunay


Deputy Mayor Amy E. Lefkowitz


Councilmember Kurt Peluso


Councilmember Lisa Swain

