

11/8/13

**Work Session**

**7:30 P.M.**

**November 12, 2013**

**Closed Session**

1. Attorney/Client Privilege – Self-Storage U-Haul Facility Behind Arcadia Road Homes
2. Personnel – Health Care (Frank Covelli)

**8:00 P.M.**

**Work Session**

1. PIA Annual Report  
(Acting Manager Van Kruijninge/Frank Covelli)  
(20 minutes)
2. Council Liaison Reports  
(15 minutes)
3. Review of Tentative Agenda  
(5 minutes)
4. Campbell Road Properties  
(Council Carryover)  
(5 minutes)
5. Response to Borough Open Space Acquisition Letters  
(Councilmember Swain)  
(5 minutes)
6. Community Development Block Application FY 2014  
(Acting Manager Van Kruijninge)  
(5 minutes)
7. Borough Property Encroachment – Bellair Avenue  
(Acting Manager Van Kruijninge)  
(5 minutes)
8. Garretson Forge House  
(Acting Manager Van Kruijninge)  
(10 minutes)
9. Report of RFQ's Received for Auditor  
(Municipal Clerk Kwasniewski)  
(10 minutes)

10. 2014 Items
  - a. Meeting Dates
  - b. Reorganization Meetings Items
    1. Town Crier
    2. Honor Guard
    3. Vocal Performance
    4. Invocation
    5. Benediction
  - c. Appointment of Professionals  
(Municipal Clerk Kwasniewski)  
(10 minutes)
11. Special Meeting
12. Miscellaneous Public Comments

**Closed Session**

1. Personnel – Chief Financial Officer
  - Acting Manager
  - Police Department
  - Building Department
  - Appointments Various Boards, Commissions, Committees
  - Zoning Board of Adjustment
  - Fair Lawn Borough Gardens Committee

NOTE: FORMAL ACTION MAY BE TAKEN AT REGULAR MEETINGS, WORK SESSIONS OR SPECIAL MEETINGS. AGENDAS ARE PUBLISHED 48 HOURS IN ADVANCE TO THE EXTENT KNOWN.

**TENTATIVE AGENDA FOR COUNCIL MEETING  
OF TUESDAY, NOVEMBER 26, 2013**

**COUNCIL WORK SESSION**

**November 12, 2013**

1. **Call to Order by Mayor**
2. **Statement of compliance with the Open Public Meetings Act**
3. **Roll Call**
4. **Flag Salute**
5. **PRESENTATION OF PROPERTY MAINTENANCE COMMITTEE BEAUTIFICATION CERTIFICATES**
6. **PRESENTATION OF GREEN AWARDS**
7. **MANAGER'S REPORT**
8. **COUNCIL COMMENTS**
9. **ORDINANCES ON FIRST READING**  

Ord. No. 2296-2013 – Parking Fees
10. **ORDINANCES ON SECOND READING:**  

Ord. No. 2295-2013 – Fair Lawn Avenue/Saddle River Road
11. **PUBLIC COMMENTS ON CONSENT AGENDA ITEMS ONLY**
12. **RESOLUTIONS BY CONSENT #25-2013**
  - a. Resol. #373-2013 – Transfer of Funds
  - b. Resol. #374-2013 – December Holiday
  - c. Resol. #375-2013 – Approval of Minutes:  

Regular Meeting 10/8/13
  - d. Resol. #376-2013 – Reduction of Performance Bond – Fair Lawn Promenade
  - e. Resol. #377-2013 – Refund of Overpayment of Taxes
  - f. Resol. #378-2013 – Authorizing Expenditures from the Affordable Housing Trust Fund for the Purchase Block 5834, Lot 1.02
  - g. Resol. #379-2013 – Authorizing Submission of a Grant Extension of the Fair Lawn Municipal Alliance Grant
  - h. Resol. #380-2013 – Interlocal Agreement for Nursing Case Management for Childhood Lead Poisoning

**13. PUBLIC COMMENTS**

**14. ADJOURNMENT**

# AGENDA

Special Meeting

November 12, 2013

**1. RESOLUTIONS BY CONSENT #24-2013**

- Municipal Clerk reads Resolutions by Consent.

- a. Resol. No. 368-2013 – Participating in the National Cooperative Purchasing Alliance
- b. Resol. No. 369-2013 - Authorizing Purchases with Parkmobile USA through the National Cooperative Purchasing Alliance
- c. Resol. No. 370-2013 – Authorizing Awarding Contracts with Certain Approved State Contract Vendors - Hertrich Services Inc.

- Mover, Seconder, Roll Call.

**2. Adjournment to Work Session**

- Mayor asks for a motion to go back to Work Session. Mover, Seconder, Roll Call.

Aye Nay Abstain

Baratta  
Peluso  
Swain  
Trawinski  
Cosgrove

November 12, 2013

**CONSENT AGENDA 24-2013**

Seconded by

**WHEREAS**, the following resolutions having heretofore been placed on this Resolutions by Consent Agenda which require no discussion and same having been previously reviewed by each Councilmember, be and are hereby adopted, ratified, and confirmed in their entirety by the Mayor and Council of the Borough of Fair Lawn:

- a. Resol. No. 368-2013 – Participating in the National Cooperative Purchasing Alliance
- b. Resol. No. 369-2013 - Authorizing Purchases with Parkmobile USA through the National Cooperative Purchasing Alliance
- c. Resol. No. 370-2013 – Authorizing Awarding Contracts with Certain Approved State Contract Vendors - Hertrich Services Inc.

Aye Nay Abstain

Baratta  
Peluso  
Swain  
Trawinski  
Cosgrove

November 12, 2013

**RESOLUTION NO. 368-2013**

By

Seconded by

**WHEREAS**, Governor Christie approved Assembly Bill 2786 in November 2011 modifying New Jersey's procurement code to allow municipalities to purchase such materials, supplies and equipment through a nationally recognized and accepted cooperative purchasing agreement; and

**WHEREAS**, the National Cooperative Purchasing Alliance (NCPA) is such an organization; and

**WHEREAS**, there is no fee to participate in this optional use program; and

**WHEREAS**, the Purchasing Agent has recommended the utilization of NCPA where the contracts will result in lower costs.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council that the Purchasing Agent is hereby authorized to utilize the National Cooperative Purchasing Alliance (NCPA).

Aye Nay Abstain

Baratta  
Peluso  
Swain  
Trawinski  
Cosgrove

November 12, 2013

**RESOLUTION NO. 369-2013**

By

Seconded by

**WHEREAS**, the Borough of Fair Lawn is interested in utilizing Smartphone technology to offer pay by phone parking to residents and non-residents to pay for commuter parking within the designated sites of the Borough; and

**WHEREAS**, Parkmobile USA, Inc. is a member of the National Cooperative Purchasing Alliance (NCPA); and

**WHEREAS**, Parkmobile USA, Inc. provides a free mobile app to consumers who are assessed a \$0.35 fee, per transaction, in addition to the daily parking charge only when they utilize the service. There is no additional service or contract fee for the Borough of Fair Lawn; and

**WHEREAS**, Parkmobile USA, Inc. provides this service at no cost to the Borough of Fair Lawn, and shall not charge the Borough of Fair Lawn any costs for the integration of its system(s) or for the management of the project and the services; and

**WHEREAS**, a web-based management site will be established that enforcement officers will be able to access all payment activity for enforcement of the parking ordinances.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Fair Lawn that the Acting Borough Manager is hereby authorized to execute a two (2) year agreement, in a form acceptable to the Acting Borough Manager and approved by the Borough Attorney, between the Borough of Fair Lawn and Parkmobile USA, Inc., for the Pay By Phone Parking System.

Aye Nay Abstain

Baratta

Peluso

Swain

Trawinski

Cosgrove

November 12, 2013

**RESOLUTION NO. 370-2013**

By

Seconded by

**WHEREAS**, the Borough of Fair Lawn, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the Borough of Fair Lawn has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the Borough of Fair Lawn has the need to purchase one (1) 2014 Chevrolet, Impala Limited 4dr Sedan Fleet 1WF19, at a price of \$17,601.00, under State Contract # T-0099/A83036; and

**WHEREAS**, the Borough of Fair Lawn intends to enter into a purchase agreement for this purchase with Hertrich Fleet Services Inc., 1427 Bay Road, Milford, DE 19963, which shall be subject to all the conditions applicable to the current State contracts;

**NOW, THEREFORE, BE IT RESOLVED**, that the Governing Body of the Borough of Fair Lawn pursuant to N.J.A.C. 5:30-5.5(b), have allocated in the 2013 Municipal Budget for the purchase of police vehicles, and through this resolution a certification of availability of funds will be completed by the Chief Finance Officer.

**BE IT FURTHER RESOLVED**, that the Mayor and Council of the Borough of Fair Lawn authorizes the Borough Manager to purchase the above listed vehicle from Hertrich Fleet Services Inc. 1427 Bay Road, Milford, DE 19963, an approved New Jersey State Contract Vendor, pursuant to all conditions of the State Contract # T-0099/A83036.