

## **Fair Lawn Historic Preservation Commission (FLHPC) Meeting Minutes for October 15, 2008**

- 1) 7:50 PM Call to Order
- 2) Confirmation of Notice to Comply With Open Public Meeting Act
- 3) Roll Call  
Felice Koplik – present  
Lou DiGeronimo - absent  
Pam Coles - absent  
Maureen Moriarty – absent  
Ray Richter – present  
Amy Hummerstone - present
- 4) Quorum Declared
- 5) Eric Bal and Kevin Gunn of the Sons of The American Revolution and Jane Diepeveen were welcomed to the meeting.
- 6) Approval of Minutes

The minutes of the June 11, 2008 FLHPC meeting were discussed. Felice moved to approve the minutes. Amy seconded the motion. The Motion Passed.

The minutes of the June 25, 2008 FLHPC meeting were discussed. Felice moved to approve the minutes. Amy seconded the motion. The Motion Passed.

The minutes of the July 9, 2008 FLHPC meeting were discussed and corrections noted. Felice moved to approve the minutes. Amy seconded the motion. The Motion Passed.

The minutes of the August 4 2008 FLHPC meeting were discussed and corrections noted. Felice moved to approve the minutes. Amy seconded the motion. The Motion Passed.

The minutes of the August 13, 2008 FLHPC meeting were discussed and corrections noted. Felice moved to approve the minutes. Amy seconded the motion. The Motion Passed.

Felice moved and Amy seconded a motion to postpone the remaining meeting minutes approval to the November 12, 2006 meeting. The motion passed.

- 7) Felice summarized the updates she forwarded to Ron Lotterman for posting to the FLHPC page on the Borough website.

8) Felice discussed the letter from former Fair Lawn resident H. Gelfand with his thoughts on saving the Naugle House. She will follow up with him and report at the next meeting.

9) The Library Night Lecture and Presentation has been moved to November 10, 2008. Felice showed a sample of the publicity flyer. Felice will e-mail commission members with further details regarding the library night as well as plans for the display case in the library.

10) The Naugle House and site and the proposed revisions to the borough's historic ordinance were discussed. Jane Diepeveen asked about the current status of the revised ordinance. She indicated the last action by the council was to discuss the matter in closed session. Ray will follow up this matter with Ed Trawinski.

11) The need to finalize plans for using the FLHPC budgeted funds was discussed. Ray will follow up with the Borough Clerk and/or Manager for procedures, etc.

12) Felice advised that the planning Board agenda for November 3, 2008 will not include the Naugle House and site. Felice will keep in touch with the Planning Board Secretary and advise when the Naugle House and Site will next be on their agenda.

13) The matter of records retention for the FLHPC was discussed. Questions were raised as to what are the legal requirements for minutes, correspondence, etc. Eric Bal indicated he would research the matter and advise.

14) The makeup of the FLHPC was discussed. One commissioner's term expires at the end of 2008 and we need to submit résumés to the Borough Council for appointment of a replacement.

15) Felice moved to postpone the remaining agenda items to the next meeting. Ray seconded the motion and the motion passed.

16) There were no formal public comments offered.

Amy moved and Ray seconded a motion to adjourn. The motion passed.

The meeting adjourned at 9:25 PM.

Respectfully Submitted,

Ray Richter