

Fair Lawn Historic Preservation Commission (FLHPC) Meeting Minutes for January 8, 2014

- 1) 7:40 PM Call to Order
- 2) Confirmation of Notice to Comply With Open Public Meeting Act
- 3) Roll Call
 - Felice Koplik – present
 - Amy Hummerstone – present
 - Ray Richter – present
 - Maureen Moriarty – absent
 - Rich Ball – present
 - Jayshree Patel – present
 - Jasvinder Arjani – absent
 - Silvia Patel – absent
 - Michael Rosenberg – absent
- 4) Quorum Declared
- 5) Larry Koplik, Fair Lawn resident, was welcomed to the meeting.
- 6) A discussion was held on the Council Reorganization meeting and the reappointment of commission members and reclassification of members by the council. The commission member classifications were changed at the advice of the borough attorney. Laura Lander was incorrectly appointed as an alternative. A copy of her resignation letter will be forwarded to the council.
- 7) The commission members discussed meeting structure and approaches to remain focused on the topic of discussion. It was noted that Public comment will be placed at the end of the meeting agenda to allow better meeting structure. The group also discussed sub committees, requesting a council liaison and setting commission agenda to maintain relevance of the commission to the borough.
- 8) A motion to nominate the officers was made by Michael and seconded by Jayshree. All were in favor. The 2014 officers are:
 - Chair - Felice Koplik
 - Vice Chair - Ray Richter
 - Secretary - Rich Ball
- 9) The roles of the chair and vice chair of the commission were reviewed. Commission tasks will be split between the roles to allow each to bring greater focus to the items and reduce the workload on the chair.

10) Barrister requested a meeting with the commission to discuss the Vanderbeck site development. The meeting was scheduled with the Vanderbeck subcommittee at 5pm on Wednesday 1/22/14.

11) The Knights of Pythias dinner to present donations is scheduled for Wednesday 2/19/14. They will present the Commission and Fair Lawn Historic Sites Preservation Corp with the funds raised for the Naugle House at the event.

12) Commission Liaison assignments were reviewed:

Council meetings - Primary -Felice; Backup - Rich
Zoning Board - Jasvinder will be asked to continue his role.
Planning Board - Amy
Open Space - Maureen and Ray
Green Fair - Will be determined if this is still necessary.

13) Sub Committees for 2014

October Program Night - Jayshree and Michael
Library showcase - Jayshree (2014 confirmation and 2015 request)
Naugle / Vanderbeck - Felice, Amy, Ray, Rich
FLHPC Brochure - Amy, Felice, Jayshree
FLHPC Website - Future item for development.
Master Plan - Amy
Incoming Mail - Jasvinder will be asked if he can continue to assist.

14) Approaches to funding the FLHPC brochure were discussed. These included requesting funds from the borough or pursuing sponsorship of the brochure from either TD Bank or Columbia Bank.

15) Felice noted that Kevin Tremble invited the FLHPC to observe a property designation hearing at the Tenafly Historic Commission meeting on 1/9/2014.

16) A brief discussion was held on public comment policy and formal recognition of advisers to commission. It was noted that individuals who are designated advisers to the commission will be recognized at the start of the meeting. The time for public comment and any time limitations will also be determined at the start of the meeting.

There were no public comments offered.

Ray moved to adjourn and Jayshree seconded the motion. The motion passed.

The meeting adjourned at 9:00 PM.

Respectfully Submitted,
Rich Ball