

## **Fair Lawn Historic Preservation Commission (FLHPC) Meeting Minutes for August 14, 2013**

- 1) 7:45 PM Call to Order
- 2) Confirmation of Notice to Comply With Open Public Meeting Act
- 3) Roll Call  
Felice Koplik – present  
Amy Hummerstone – absent  
Ray Richter – present  
Maureen Moriarty – absent  
Rich Ball – present  
Jayshree Patel – present  
Jasvinder Arjani – present  
Silvia Patel – absent  
Michele Gehbauer – absent  
Michael Rosenberg – absent
- 4) Quorum Declared
- 5) Larry Koplik, Fair Lawn resident was welcomed to the meeting.
- 6) Felice discussed volunteer assignments for the October 16<sup>th</sup> program night and a preliminary task list was prepared as follows:

The featured speaker and topic will be Eric Holtermann and the Naugle House Preservation Plan.

Since timing is getting tight we will do some of the preparation planning by e-mail. Ray will send an e-mail to FLHPC Members with a summary of this week's meeting discussion on the program and volunteer assignments.

FLHPC members are needed to help with setups at 6:30 in the Community Center lobby and stay for cleanup after the program.

Additionally, volunteers are needed to bring the various supplies, refreshments and help with other tasks.

Based on prior year setups, the following have been "volunteered:"

Publicity – Felice to prepare a flyer and contact the local media. Jayshree, Jasvinder and Amy to distribute the flyer around town.

Tech Setup – Larry to coordinate Eric's requirements with the Community Center staff.

Refreshments:

Bottled Water – Ray and Michael

Coffee – Ray

Cookies and Bite Size Snacks – Jasvinder, Amy, Silvia, Maureen and Jayshree

Milk for Coffee – Maureen

Soda – Michael

Table Decorations – Michele

Table setups, sugar, tea, napkins, paper plates, cups, etc. – Felice

Sign in Sheets and Pens – Ray

Display Boards – Felice and Jayshree

7) FLHPC term expirations were discussed. Ray will research and send an e-mail to FLHPC members whose terms expire this year. Members with expiring terms are encouraged to reapply.

8) The minutes of the June 12, 2013 meeting were discussed and corrections noted. Jasvinder moved and Jayshree seconded a motion to approve the minutes. The motion passed.

The minutes of the July 10, 2013 meeting were discussed and corrections noted. Rich moved and Felice seconded a motion to approve the minutes. The motion passed.

The minutes of the July 10, 2013 meeting were discussed and corrections noted. Rich moved and Jasvinder seconded a motion to approve the minutes. The motion passed.

9) Felice reported on the August 5, 2013 Council meeting at which the grant procedures for funding the Naugle House architectural fees were discussed. The council agreed to match the grant for the fee estimate of \$50,000 or pay the fee in full if a grant cannot be obtained. Felice will follow up with Acting Borough Manager Jim Van Kruiningen for procedures for a final council approval vote. The next Council meeting on the subject will be August 20, 2013.

10) Felice will schedule, with HMR Architects, formal presentation of the Naugle House Preservation Plan to the Council. The Preservation Plan has been completed.

11) Ray advised the November 10, 2013 Naugle House fund raiser sponsored by the Benjamin N. Cardozo Lodge of the Knights of Pythias is on schedule and volunteers are needed to help at the event. More details will follow as the event gets closer.

12) Rich summarized a phone call he had with Bob Milanese of Barrister Construction regarding the proposed development of the Vanderbeck/Vander Plaat property. Barrister indicated the Green Acres restrictions were too costly and time consuming to proceed with the land swap plan. Barrister is still willing to work with the Borough and the FLHPC including possible assistance with the Naugle House and site.

13) Felice indicated there may be restrictions placed on the Naugle site by the County and State regarding work done at the site. She will investigate and advise.

14) Felice was asked by the Acting Borough Manager to suggest historic themed street names for the Kodak site and future new streets in the Borough. FLHPC members are asked to forward their suggestions to Felice for consolidation and forwarding the Acting Borough Manager.

There were no public comments offered.

Rich moved to adjourn and Jasvinder seconded the motion. The motion passed.

The meeting adjourned at 9:20 PM.

Respectfully Submitted,

Ray Richter