



FAIR LAWN YOUTH CENTER POLICIES AND PROCEDURES



1. **MEMBERSHIP** - Regular Youth Center memberships are restricted to Fair Lawn residents between the grades of 5 thru 8. Memberships are free to all Fair Lawn children (October-April) and **the member will be issued their own personal bar code swipe tag.** This tag will be used for identification, access into the Center, equipment use, and Youth Center special events.

A. Guests – **No Guests are allowed, especially at Dances.**

B. Lost Cards/Replacements - Lost tags may be replaced by purchasing a new one for \$2.00. Tags that are damaged may be replaced for \$2.00. **Any person found using a fraudulent tag is subject to suspension.**

C. YOUTH CENTER MEMBERS MUST BRING THEIR SWIPE TAG EVERY TIME THEY COME TO THE CENTER AND WHEN THEY COME TO THE DANCES.

2. **USE OF THE YOUTH CENTER AND EQUIPMENT** - Some games (billiards, video games, etc.) may require the member to sign-up on the available sign-up sheets and wait a short period of time for their turn to come in. The cardholder is responsible for any damages to the equipment while it is in their possession. Also, equipment may not be lent to other members while the card holder is using the equipment.

3. **SIGN-IN/SIGN-OUT** - Upon entering the Youth Center, all members must scan in with their swipe tag and they are in for the night. **No one may leave the Center after signing in.** Every member must see a supervisor before leaving the building. When leaving for the evening before the scheduled closing time, the member must scan out. This is for your safety and our record keeping. Once leaving the building, no one will be allowed to return (supervisors decision). No loitering outside the Center. Failure to follow these rules will result in a suspension.

Only a hand delivered note by the parents will allow their child to leave the center to walk home.

4. **COATS/JACKETS - The Youth Center is not responsible for lost or stolen property.** It has become a good practice for the member to leave an expensive jacket or coat in the car when they get dropped off. They only have to walk a few yards to get inside the Center. They may also wait inside the Center to get picked up so they can stay warm on the colder nights. If a jacket must be worn, it can be hung up in the second floor coat room. This will keep it off the floor.

**Take all money, wallets, etc. with you - do not leave them in the coat. Also, the office will not hold property. Do not bring radios, your own basketballs, skateboards, etc. into the Center.

5. **OFFICE** - Absolutely no members are allowed to go into the Youth Center office. No exceptions. Supervisors only in the office.

6. **SODA/CANDY** – Are available in vending machines located on the 2nd floor.

NO FOOD OR DRINKS ARE ALLOWED IN THE GYMNASIUM

WE RECYCLE AT THE YOUTH CENTER.
Please recycle. **USE THE PROPER CANS.**





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7. **ALCOHOL/SMOKING** - In our continued policy towards prevention, any supervisor suspecting someone of being under the influence of drugs or alcohol, we will immediately contact the proper authorities. Parents will be notified immediately and membership could possibly be revoked for the season.

No smoking is allowed in the Center. The Center is under Public Building sanction.

8. **BATHROOMS** - No loitering is allowed in the bathrooms!!

9. **DRIVING** - Anyone who drives a car to the Center must drive carefully and obey the speed limit. ****PARENTS ARE REMINDED TO PLEASE USE CAUTION WHEN DROPPING OFF AND PICKING UP YOUR CHILDREN!!!**

10. **GYMNASIUM** - We do not want members just “running around” the gym. This will help to eliminate injuries and keep members safe. If a member cannot follow these rules they will be removed from the gym. Also, no shoes are allowed on the gym floor. NO clogs, sandals, boots, heelys down, etc. Sneakers or non-marking soles only. Supervisors discretion applies

11. **CAMERAS/CAMERA PHONES** – Youth Center members are restricted from taking photos of each other. **Cameras inside cell phones are never to be used to take pictures.**

12. **SUSPENSIONS** - The Youth Center operates under two systems of suspension; equipment suspension and Center suspension.

A. Equipment suspensions are given to members after they misuse a piece of equipment (hitting pool cue on the table, kicking the basketball in the gym, etc.). These are minor suspensions and it happens to members occasionally, but after 3 equipment suspensions the member is suspended from the Youth Center for one week. Each additional equipment suspension after this warrants the member double their last Center suspension (1 week to 2 weeks, 2 weeks to 4 weeks, etc.). These suspensions are given to show the member that they must respect the equipment; much of it is very expensive.

B. Center suspensions are also given out directly to members after more serious offenses (disrespect towards supervisor, fighting, abusive language, etc.). These suspensions are given to show that the members must respect themselves, other members, and the Youth Center staff.

We operate under a “NO-Bullying Policy!” See a Supervisor immediately if you need help.

****All staff members work very hard to keep the Youth Center a safe and fun-filled place. Suspensions are not given out just to keep the member from coming to the Youth Center. Our members must understand that the Youth Center is a privilege to be a part of, and shouldn't be abused.**

Our philosophy is that we would rather have the kids in the Center being involved in activities with us or socializing, rather than around town unsupervised. We know that it is a vital time for kids to be a part of something positive and the Youth Center is that and much, much, more.



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12. MISCELLANEOUS

A. The Center features a new video arcade room. All the games (real full size arcade games) are by-passed and are **free** to the members. Please do not abuse the games; they are very expensive and very expensive to repair. Anyone caught banging, kicking, damaging, etc. the games will be suspended. See a supervisor if you have any questions.

B. PARENTS MUST PICK UP THEIR CHILDREN ON TIME

Please be on time. For parents who habitually pick up their children late, we will have no choice but to suspend the member.

C. Three full sized regulation billiard (pool) tables are available to members to use. The tables themselves and the equipment are very expensive. Please use care when playing pool. Some rules for playing pool are: Do not bang the cue ball on the table - this may damage the felt or the slate. Do not sit or lean on the tables - they have been leveled off for even play. Do not spin or swing the pool cues. Some game rules are posted but if you have any questions, just ask a supervisor.

D. The Youth Center also features:

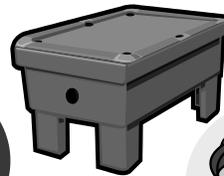
3 regulation billiard (pool) tables

2 foosball tables (soccer)

Free dance arcade machine

2 Full size air hockey tables

Giant screen T.V...



and over 20 free video arcade machines including

Batman, Fruit Ninja, Snow Cross, Guitar Hero, Drift, and Arcade Legends.

E. Always check out **“THE REC”-the official newsletter of the Fair Lawn Youth Center.** The newsletter is published monthly and has all the information, activities, dances, and happenings going on throughout the year. **The opening season newsletter is inside this guide!!!!**

The Center will run various contests (video high score contest, 8-ball Pool shoot, etc.), arrange special nights (Madden Football Contest), and hold dances and special events throughout the season. Fair Lawn Recreation Department Youth Center supervisors are always available to answer questions and assist members, guests, and parents in any way.

Parents are always welcome to socialize, shoot a game of pool, or play a little basketball!!!

If you have any questions or concerns please feel free to contact Scott Homa (Fair Lawn Youth Center Supervisor) at the Fair Lawn Recreation Department at 796-6746 (8:30 a.m. - 4:30 p.m.), Monday through Friday.

The Fair Lawn Youth Center telephone number is 794-5372. This is the number in the evening, during center hours and is answered by the building supervisors if you need to contact your child or have questions about the center.

HAVE A GREAT TIME AT THE FAIR LAWN YOUTH CENTER !!!!!

FAIR LAWN YOUTH CENTER

**** 2016 - 2017 ****



PARENTS
AND
PARTICIPANTS
INFORMATION GUIDE

(Please review all the information
in this guide with your child)

HOURS OF OPERATION:
FRIDAY & SATURDAY 7:00p.m -10:00p.m.

**"See you
at the Rec !!!"**